

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT NO. 271
Bloomington, Minnesota**

June 23, 2008

- I. ROLL CALL Pursuant to due call and notice thereof, and there being a quorum present, the Board of Education of Independent School District No. 271, was called to order by Chair Maureen Bartolotta at 7:03 p.m. on June 23, 2008 in the Community Room at the Educational Services Center, 1350 West 106th Street, Bloomington, Minnesota.
- Members Present Maureen Bartolotta, Chair; Jim Sorum, Vice Chair; Chuck Walter, Clerk; Arlene Bush, Treasurer; Tim Culver and Maureen Peterson.
- Member Absent Mark Hibbs.
- Administration Present Les Fujitake, Debra Fincham, Pat Geraghty, Tom Holton, Rick Kaufman, Bruce Pappas and Rod Zivkovich.
- Attorney Present David Holman.
(There are no abstentions unless otherwise stated.)
- II. PLEDGE OF ALLEGIANCE Recited.
- III. APPROVAL OF THE AGENDA Arlene Bush moved, Chuck Walter seconded, to approve the agenda. Motion carried unanimously.
- Jim Sorum moved, Maureen Peterson seconded, that upon conclusion of the regular meeting, the School Board enter a Closed Session for the purpose of negotiations discussion. Motion carried unanimously.
- IV. RECOGNITION OF STUDENTS/ STAFF/PUBLIC The School Board recognized and presented a Certificate of Achievement to the members of the Kennedy Girls Lacrosse Team for placing fourth in the State Tournament. Team members are: Rachel Baltes, Leah Barger, Whitney Bender, Danielle Bradley, Lisa Braun, Madeline Brenny, Carrie Donohue, Victoria Dubose-Briski, Oluremi Famodu, Tenley Fontaine, Cassandra Giroux, Kari Hunter, Tiara Kesler, Christine Martin, Keenan Neitzel, MacKenzie Reiners, Sheridan Reiners, Tess Sasse, Deborah Van Eendenburg, Hannah Van Eendenburg and Tahjira Wangnoo. The team is coached by Sheryl Raithel. Assistant Coaches are Robin Marvin, Allison Lindman and Erica Lapham. Principal Ron Simmons highlighted the accomplishments of the team members.
- V. PART A
1. *Board Business*
Minutes
- a. Minutes of the Regular Meeting of the School Board on June 9, 2008.

- Personnel Items
- b. Licensed Personnel: Resignations, Leaves of Absence, Employments, Rescission of Non-Renewal of Probationary Teachers, Change of Status. Independent Personnel: Changes of Status. Classified Personnel: Terminations, Resignations, Employments, Changes of Status. Administrative Personnel: Employment, Change of Status.
- Non-Resident
- c. Non Resident Student Agreements:
2007-2008 Students Entering Bloomington = 4
2007-2008 Students Leaving Bloomington = 1
2008-2009 Students Entering Bloomington = 6
2008-2009 Students Leaving Bloomington = 8
- District 287
Board Appointment
Extension
- d. RESOLVED, that that the School Board of Independent School District No. 271 extends the term of Tim Culver as its representative to the Intermediate District 287 Board. The current term, which is scheduled to expire on June 30, 2008, is extended to December 31, 2008.
- District LEA
Representative
- e. RESOLVED, that that the School Board of Independent School District No. 271 authorizes the following appointment for State and Federal Programs: Tim Anderson, Director of Teaching and Learning, as the Local Education Agency (LEA) Representative for the District.

2. *Contracts/Agreements*

- Workers Comp
Insurance Renewal
- a. RESOLVED, that the School Board of Independent School District No. 271 awards the contract to provide our District with Worker's Compensation Insurance from July 1, 2008 to June 30, 2009, to SFM Mutual Insurance Company at an estimated premium of \$538,820.
- Woodlake Lutheran
Lease Agreement
- b. RESOLVED, that the School Board of Independent School District No. 271 renews the lease agreement between Woodlake Lutheran Church and Independent School District No. 271. The lease agreement runs for a term of 12 months beginning July 1, 2008 and ending on June 30, 2009.
- House of Prayer
Lutheran Lease
Agreement
- c. RESOLVED, that the School Board of Independent School District No. 271 renews the lease agreement between House of Prayer Lutheran Church and Independent School District No. 271. The lease agreement runs for a term of 12 months beginning on July 1, 2008 and ending on June 30, 2009.
- Instructor Services
Deaf of Minnesota
- d. RESOLVED, that the School Board of Independent School District No. 271 approves the renewed Instructor Services Agreement with Communication Services for the Deaf of Minnesota (CSD of Minnesota). This agreement will allow CSD of Minnesota to provide a part-time instructor for the purpose of instructing deaf students enrolled in deaf adult education classes at the Mall of America classroom site. CSD of Minnesota will invoice SHAPE on a quarterly basis for instructor costs up to a maximum of \$6,810.00. The term of this agreement shall commence July 1, 2008 and end June 30, 2009.
- CALT Agreement
Minneapolis Schools
- e. RESOLVED, that the School Board of Independent School District No. 271 enters into an agreement with Minneapolis Public Schools to use the Bloomington Computerized Achievement Level Tests (CALT[®]) in the Minneapolis Public Schools for the term of July 1, 2008 through June 30, 2009.

CALT Agreement
Robbinsdale Schools

f. RESOLVED, that the School Board of Independent School District No. 271 enters into an agreement with Robbinsdale Public Schools to use the Bloomington Computerized Achievement Level Tests (CALT[®]) in the Robbinsdale Public Schools for the term of July 1, 2008 through June 30, 2009.

Relay for Life
Rental Agreement

g. RESOLVED, that the School Board of Independent School District No. 271 approves the arrangement with the American Cancer Society to utilize facility space at the Bloomington Stadium on August 1-2, 2008 for the annual Relay For Life event.

Project Lead the
Way Software
Lease Agreement

h. RESOLVED, that the School Board of Independent School District No. 271 accepts the Project Lead The Way Software Lease Agreement of \$7,996.00 for the 2008-2009 school year and further, authorizes Debbie Belfry, Career Development Coordinator, to sign the agreement.

Fiber Optics
Network/City

i. RESOLVED, that the School Board of Independent School District No. 271 approves a collaborative Agreement with the City of Bloomington to supply fiber optic connectivity.

3. *Grants*
Health Force

a. RESOLVED, that that the School Board of Independent School District No. 271 accepts a \$75,000 grant awarded to Bloomington Public Schools from HealthForce Minnesota. The grant contract is for the period from July 1, 2008 through June 30, 2009.

4. *Finance*
Bills Payment
Authorization

a. RESOLVED, that the School Board of Independent School District No. 271 authorizes the Administration to pay bills between June 23, 2008 and September 8, 2008.

Gifts and Donations

b. RESOLVED, that the School Board of Independent School District No. 271 accepts gifts and donations as indicated in the background in the amount of \$46,946.10.

Finance Reports

c. Statement of Revenues and Statement of Expenditures for the month ended May 31, 2008.

Receipts/Disbursements

d. Receipts and Disbursements as submitted.

Arlene Bush moved, Jim Sorum seconded, to approve Part A items in accordance with all of the written material submitted to the School Board. Motion carried unanimously.

VI. PART B

Rescind Debate
Cooperative
Sponsorship

Jim Sorum moved, Arlene Bush seconded, that the School Board of Independent School District No. 271 approves the rescinding of the cooperative sponsorship for the Kennedy and Jefferson debate teams. Motion carried unanimously.

At the School Board meeting on May 12, 2008, the School Board approved the Cooperative Sponsorship for the Jefferson and Kennedy Debate teams. Following the review of the current program, and based on the information administration had at the time, a decision to consolidate the Kennedy and Jefferson teams was recommended.

Administration acknowledges that more information was needed to make a recommendation regarding the debate program at Kennedy High School. Based on analysis of current information, administration wishes to rescind the recommendation to consolidate the two high school debate teams. The plan is to have two teams--one each at Kennedy and Jefferson and, further, to focus efforts at Kennedy to grow the program with the expansion of debate formats.

Extended Field Trip
Olson Middle

Chuck Walter moved, Arlene Bush seconded, that the School Board of Independent School District No. 271 approves the Extended Field Trip Application for the 8th grade students from Olson Middle School to participate in a trip to YMCA Camp Widjiwagan in Ely, Minnesota. Motion carried unanimously.

Greg Gilbert, Adam Kimpton, Kathleen Stauble, teachers at Olson Middle School, submitted the Extended Field Trip Application for 8th grade students to travel to Ely, Minnesota, from March 10-13, 2009. Students will be absent from school four days. The purpose of the trip is to provide a wilderness experience, team building and environmental education.

Athletic Event
Workers Pay
Increase

Maureen Peterson moved, Tim Culver seconded, that the School Board of Independent School District No. 271 approves the attached wage schedule (on file) for athletic event workers, effective July 1, 2008. Motion carried unanimously.

During negotiations for the 2007-2009 teachers contract, the School District and the Bloomington Federation of Teachers agreed that the wage schedule for event workers would be removed from Schedule C of the teacher contract and incorporated into Board policy. Therefore, administration recommends that the School Board approve the attached wage schedule for the 2008-2009 school year. The wage schedule represents a 1.5% increase over the 2007-2008 schedule, which is consistent with other schedule increases in the teacher contract. The Bloomington Public Schools hires workers to perform various duties at school athletic events. The pay rate increases are a result of recommendations by the Departments of Human Resources, Athletics, and Finance.

School Bus
Charter Rate
Increase

Maureen Peterson moved, Jim Sorum, seconded, that the School Board of Independent School District No. 271 approves increasing the school bus charter rates by 4% for the first six months of the 2008-09 school year. Motion carried unanimously.

Our District's Student Transportation System provides charter services to District and Non-District clients, i.e. churches, non-public schools, etc. A charter service includes the use of a bus, a driver, fuel and insurance coverage. Our District has two charter rates, a prime time and a non-prime time rate. Prime time is when our Student Transportation System is transporting students to and from school. The prime time rate is higher to encourage customers to book charters during non-prime times.

Our 2008-2009 charter rates are proposed to increase by 4% largely due to the rise in fuel prices. Reasonableness of the proposed charter rates is compared to our neighboring school districts. Findings indicate that the proposed rates are competitive.

The proposed rates for 2008-2009 are as follows:

	District		Non-District	
	Non-Prime	Prime	Non-Prime	Prime
1 st 2 hours	\$99.44	\$128.68	\$128.68	\$152.08
each additional 15 minutes	6.73	6.73	6.73	6.73
rate per mile over 1 st 40 miles	2.05	2.05	2.05	2.05
Cancel On Arrival (COA):	\$49.72 COA less than two hours before pick-up time			

Pay to Ride Rates

Jim Sorum moved, Tim Culver seconded, that the School Board of Independent School District No. 271 approves the following proposed 3% increase in the 2008-09 Pay-to Ride rates:

A family with 1 student rider	\$153
A family with students riding the same bus	\$212
A family with students riding to two (2) schools	\$243
A family with students riding to more than two (2) schools	\$303

A family with student(s) on the Free and Reduced Meal program will receive a 20% discount.

Motion carried unanimously.

Our school district offers pay-to-ride services to students who live within the walking zone of their respective schools. The proposed 2008-2009 rates have been differentiated to consider ability to pay and the level of service to be provided. The proposed Pay-to-Ride rates were based on our market research of neighboring districts: Richfield, Edina, Eden Prairie and Burnsville. Bloomington rates are still the lowest in comparison to these districts.

Bid Award/
Technology
Infrastructure
Hardware

Tim Culver moved, Maureen Peterson seconded, that the School Board of Independent School District No. 271 accepts the Marco, Inc., St. Paul, Minnesota bid of \$313,087.60 to provide Technology Infrastructure Hardware and authorizes Administration to issue a purchase order to Marco, Inc. to facilitate these purchases. Motion carried unanimously.

This bid is for the replacement of outdated computer networking equipment at Olson, Oak Grove and Valley View Middle Schools. The new equipment will enable current initiatives such as laptops for students and future initiatives such as wireless access for laptops and desktops. It also will provide greater capacity for video, voice and data to the classrooms. Funding for this infrastructure equipment is from the District's technology referendum. The bid specifications were reviewed by the District's counsel and insurance agent.

Community Ed
Budget

Maureen Peterson moved, Jim Sorum seconded, that the School Board of Independent School District No. 271 approves the proposed 2008-2009 revenue and expenditure budget for the Community Education Fund. Motion carried unanimously.

Proposed Community Education Budget 2008-2009 Budget:

Projected Beginning Fund Balance	\$ 1,788,145
Revenue	12,605,406
Expenditures	<u>12,515,080</u>
Revenues/Expenditures	<u>90,326</u>
Projected Ending Fund Balance	<u>\$ 1,878,471</u>

General Fund
Budget

Maureen Peterson moved, Arlene Bush seconded, that the School Board of Independent School District No. 271 approves the proposed 2008-2009 revenue and expenditure budget for the General Fund. Motion carried unanimously.

Proposed General Fund Budget 2008-2009 Budget:

Projected Beginning Fund Balance	\$ 6,442,701
Revenue	94,974,607
Expenditures	<u>96,100,277</u>
Revenues/Expenditures	<u>(1,125,670)</u>
Projected Ending Fund Balance	<u>\$ 5,317,031</u>

Capital Fund
Budget

Jim Sorum moved, Maureen Peterson seconded, that the School Board of Independent School District No. 271 approves the proposed 2008-2009 revenue and expenditure budgets for the Capital Funds. Motion carried unanimously.

Proposed General Fund Budget 2008-2009 Budget:

Projected Beginning Fund Balance	\$ 1,814,207
Revenue	3,986,502
Expenditures	<u>3,572,151</u>
Revenues/Expenditures Transfer	<u>414,351</u>
Projected Ending Fund Balance	<u>\$ 2,228,558</u>

Policy 603

Maureen Peterson moved, Tim Culver seconded, that the School Board of Independent School District No. 271 approves the first reading of Policy 603—Planning, Evaluation, Reporting (P.E.R.). Motion carried unanimously.

The development of Policy and Regulation 603, Planning, Evaluation, Reporting (P.E.R.), was led by Tim Anderson, Director of Teaching and Learning, and Jim Angermeyr, Director of Research, Evaluation and Assessment, with input from the P.E.R. Committee, K-12 Principals, and the Department of Academic Services. This proposed policy and regulation replaces Policy and Regulation 1800, which was last revised in 1992.

The proposed policy is based on MSBA model policy and more accurately reflects current P.E.R. practice in the District. Legal counsel has reviewed the proposed policy and regulation.

Policy 524

Chuck Walter moved, Tim Culver seconded, that the School Board of Independent School District No. 271 approves the first reading of Policy 524—Acceptable Use and Safety Policy of the District Network System. Motion carried unanimously.

The purpose of Policy and Regulation 524, Acceptable Use and Safety Policy of the District Network System, is to guide the educational use of the Internet and network within the District, along with the safety of all its users. Currently, Internet Guidelines are included as appendices to Bloomington Public Schools Regulation 606, Instructional Materials Selection. However, having a standalone policy/regulation lends more importance to this mandatory policy. Regulation 606 will be revised to reflect the deletion of the Internet Guidelines.

The policy follows the format of the MSBA Model Policy 524. Revisions and changes to the model reflect the District's goals and address new technologies. Input was received from the District's Technology Committee and District administration. Regulation 524 includes guidelines that are specific to the use of the District network for education and electronic communication, along with the safety measures that are in place to protect our users. Legal counsel has reviewed the proposed policy and regulation.

Policy 410

Jim Sorum moved, Maureen Peterson seconded, that the School Board of Independent School District No. 271 approves the first reading of Policy 410—Family and Medical Leave. Motion carried unanimously.

This is a state-mandated policy and is based on suggested MSBA policy. Language has been deleted where references to the laws are sufficient. It defines the "eligibility year," as required by law. Posting the policy is not needed, as information regarding the laws is posted at the worksites. The policy has been reviewed by Kingsley Holman.

Policy Deletions

Maureen Peterson moved, Tim Culver seconded, that the School Board of Independent School District No. 271 approves the deletion of policies that are determined to be obsolete.

Policy 4151.1a Part-Time Teachers
Policy 4215 Assignment and Transfer
Policy 6163.2 Guidelines for the Educational Evaluation Program

Motion carried unanimously.

As part of an ongoing review process, the aforementioned policies, and accompanying regulations, have been reviewed and determined to be obsolete. While new or revised policies have two readings, deletions need only one School Board action. Regulations are deleted by Administration and the School Board is so notified. These policies have accompanying regulations, which will be deleted. District Counsel has reviewed the policies recommended for deletion and concurs with the action recommended by Administration. Policy deletions were reviewed and discussed with the School Board at its workshop on June 16, 2008.

Superintendent's
Evaluation

Chair Bartolotta indicated that the Superintendent's evaluation was conducted in the spring of 2008. Highlights for the past year included the Superintendent obtaining a Minnesota Alternative Superintendent license, organizing and leading the passage of two referendum questions, successful collaboration negotiations with six bargaining groups and enhanced collaboration with the City and State Legislature as well as civic and faith communities in Bloomington. The Board rated the Superintendent as exceeding expectations for all criteria and the Board Committee recommends a salary increase of 1.5% for this, the final year of a three-year contract.

Superintendent's
Contract
Salary Modification

Chuck Water moved, Arlene Bush seconded that the School Board of Independent School District No. 271 approves a modification to the three-year contract (July 1, 2006 through June 30, 2009) with Les Fujitake as Superintendent of the Bloomington Public Schools effective July 1, 2006. The salary provision has been modified for 2008-2009 reflecting a 1.5% increase in base salary (Section VIII). The School Board authorizes the Chair and Clerk of the Board of Education to sign the modified contract effective July 1, 2008. Motion carried unanimously.

The Superintendent's contract represents the terms and conditions entered into by the School Board with Les Fujitake. The three-year contract is effective July 1, 2006 through June 30, 2009. This is the third year of the three-year contract. The salary provision has been modified for 2008-2009 reflecting a 1.5% increase in base salary (Section VIII).

Superintendent's
Contract
Insurance

Jim Sorum moved, Chuck Walter seconded, that the School Board of Independent School District 271 approves the modification of the three-year contract effective July 1, 2006 through June 30, 2009 with Les Fujitake as Superintendent of the Bloomington Schools under the terms and conditions agreed to as set forth in the modified contract presented by the attorney for the School Board.

The parties to the Contract agree to amend Article VI.A. and VIII of the Contract by striking the provision as now written and putting in its place the following:

«VI. Insurance.

A. Health and Hospitalization and Dental.

The Superintendent will have access to coverage under the Board-approved health/hospitalization insurance policy with 100% of the monthly single premium or 80% of the monthly employee plus one or family premium paid by the Board. The District also will contribute a total of \$1,100.00 in a Health Savings Account (HSA) for the 2008-2009 plan year as follows: \$550.00 in July 2008 and \$50.00 per month in August 2008 through June 2009. District contributions in future years will be subject to Board action. The Superintendent also may make contributions by payroll deduction into a HSA as allowed by IRS regulations. "

B. "Upon the voluntary retirement of the Superintendent, the District will pay the full premium for the District's health plan for the Superintendent and his spouse until each reaches the age of 65. It is specifically understood that such health plan and its terms thereof may change from time to time after his retirement. It is not intended that the Superintendent shall be entitled to stay in the health policy in effect upon his retirement if the group policy and its terms are changed thereafter. After retirement there will be no other contributions to the Superintendent's Health Savings Account by the District."

The dental insurance coverage shall remain the same as provided above for the Board approved health/hospitalization plan, except that the Board contribution to a Health Savings Account (HSA) is limited to paragraph A. above.

and

VIII. Salary.

The Superintendent shall be paid an amended salary of \$164,836.00 for the 2008-2009 school year. This annual salary shall continue for the term of the Contract unless the parties mutually agree on a modification of the compensation. Each year the parties shall endeavor to agree on the amount of salary by April 1 to take effect on the following July 1. The annual salary may be modified, but shall not be reduced, during the term of this Contract. The salary shall be paid in 24 equal installments during the contract year.

Motion carried unanimously.

- VII. BOARD COMMITTEE REPORTS Arlene Bush attended District 287 meetings on Finance and Facilities and highlighted the SHAPE graduation. Chuck Walter attended the retirement for Lynne Scherer.
- VIII. SUPERINTENDENT'S REPORT Superintendent Les Fujitake highlighted District activities. The School Board meets on the second and fourth Mondays of the month. Administration suggests consolidating the July meetings.
- Arlene Bush moved, Jim Sorum seconded to cancel the July 14th School Board meeting. Motion carried unanimously.
- There is a Board Workshop on July 21st at 7 p.m. Agenda topics include: a stadium update, a STEM presentation and policy updates.
- This is Dr. Fincham's last board meeting as she retires after 22 years of service to the Bloomington Public Schools. Superintendent Fujitake expressed appreciation to her for outstanding service to the school district and the community.
- IX. OTHER None.
- X. ADJOURNMENT There being no further business to come before the School Board, the meeting was adjourned at 8:28 p.m.

Chuck Walter, Clerk