

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT NO. 271
Bloomington, Minnesota**

May 11, 2009

- I. ROLL CALL Pursuant to due call and notice thereof, and there being a quorum present, the Board of Education of Independent School District No. 271, was called to order by Chair Maureen Bartolotta at 7:00 p.m. on April 27, 2009, in the Community Room at the Educational Services Center, 1350 West 106th Street, Bloomington, Minnesota.
- Members Present Maureen Bartolotta, Chair; Jim Sorum, Vice Chair; Maureen Peterson, Clerk; Arlene Bush, Treasurer; Tim Culver, Mark Hibbs (7:45 p.m.) and Chuck Walter.
- Administration Present Les Fujitake, Nancy Allen-Mastro, Pat Geraghty, Rod Zivkovich and Tom Holton.
- Attorney Present David Holman.
(There are no abstentions unless otherwise stated.)
- II. PLEDGE OF ALLEGIANCE Recited.
- III. APPROVAL OF THE AGENDA Tim Culver moved, Arlene Bush seconded, to approve the agenda. Motion carried unanimously.
- IV. RECOGNITION OF STUDENTS/ STAFF/PUBLIC
- Destination ImagiNation
- Jefferson High School's Destination ImagiNation team placed first in the state tournament, which qualified the team for national competition. Students will travel to Knoxville, Tennessee, for the global finals being held May 20-23. The *6-Pak* team will compete against teams from around the world in the largest creative problem-solving program for kindergarten through college-aged learners. Team members are Erin Campbell, Spencer Goodwin, Sophie Kasahara, Hayley Springer, Abby Trevor and Katie Vincent. Team coaches are Sue Kasahara and Nora Vincent. This team has been together since elementary school. They will be the first team to letter in DI. Two of the students highlighted their competition experience.
- The Oak Grove Middle School Destination ImagiNation team placed third in the state tournament. The team will serve as an alternate for the global competition if the first or second place winners at the Middle School level cannot compete. Team members are Molly Deering, Tyler Johnson, Peter Knutson, Tim Larson, Roz Paradis and Bailey Plaman. The team coach is Karen Johnson.
- Destination ImagiNation teams of up to seven members solve one of six challenges in the sciences, technology, mechanics, engineering, theater, improvisation, goal setting, time and budget management, and team building and leadership. Julie Donaldson, Middle School Gifted and Talented Coordinator and Barb Dullaghan, Elementary School Gifted and Talented Coordinator, provide the leadership for Destination ImagiNation.

Kennedy
SkillsUSA

The mission of SkillsUSA is to help its student members become world-class workers and responsible American citizens. It also provides students with leadership opportunities. Congratulations to the Kennedy SkillsUSA student competitors and advisors with their success at the Minnesota SkillsUSA State Championships. The team won 13 gold medals, 15 silver medals, 3 bronze medals and 1 honorable mention as 38 students competed in 15 contests. Debbie Belfry, Career Development Coordinator, introduced Scott Etzel, SkillsUSA Advisor and Kevin Chederquist, Dean of Students at Kennedy High School.

The following students placed first in state competition and now qualify for competing in national competition:

1st Place Gold Team – Opening & Closing Ceremonies

Edith Anrade	Mahlet Makonnen
McKenzie Auers	Shelby Spurlin
Hanna Daniel	Anna Zhao
Rose Nguyen	

1st Place Gold – Web Design

Charlie Angusin and Kyle Shuck

1st Place Gold – Job Skill Demo

Nardos Makonnen

1st Place Gold – Prepared Speech

Mark Boettcher

1st Place Gold – Job Interview

Hanna Daniel

1st Place Gold – Extemporaneous Speech

Kelsey Cook

The following students placed 2nd, 3rd and 4th at State:

2nd Place Silver – Opening and Closing Ceremonies

Mark Boettcher	Sophie Konewko
Connor Burk	Jared Limbeck
Caitlin Cole	Gina Shuck

2nd Place Silver – Quiz Bowl Team

Cat Choy	Sarika Rem
Andrew George	Molly Weibel
Evelyn Reed	

2nd Place Silver – Web Design

David Kowalczyk and Jacob Thompson

2nd Place Silver – Prepared Speech

Mahlet Makonnen

3rd Place Bronze – Ad Design

Jared Limbeck

3rd Place Bronze – Firefighting

Erik Wright

3rd Place Bronze – Preschool Teaching Assistant

Kaitlyn Majewski

Honorable Mention in Firefighting
Trevor Knose

The national competition will be held in June.

Jefferson
Boys' Basketball

The Jefferson Boys' Basketball Team placed fourth in the state tournament. Team members are: Marcus Alipate, Moses Alipate, Eric Alm, Derrick Anderson, Chad Foslien, Chad Gilmer, Matt Hovila, Ellis Libby, Devin Long, Brandon McLaughlin, Robert Nightengale, Shane Randahl, Charles Reichel, Trevor Rodriguez, Ian Ward, Derek Wetmore, Jalen Williams and Jack Wittenborg. Jeff Evens is the Head Coach. Assistant Coaches are: Jim Williams, Jeremy Negen and Aaron Walton. Team managers are: Ben Copeland and Michael Young. Principal Steve Hill acknowledged the accomplishment of the team and highlighted the all around contributions of these students to daily school life at Jefferson.

Tom Burnett Jr.
Day of Service

Oak Grove Middle School teachers Joy Kalkofen and Dana Hruby provided an overview of the Thomas Burnett Jr. Day of Service on Friday, May 22. This event is one effort that integrates the core ethical value of citizenship education at Oak Grove Middle School. In the morning, the students will volunteer at several sites performing service learning activities. In an afternoon ceremony, students will present a check for their fundraising proceeds to Tom (Sr.) and Beverly Burnett for the Thomas Burnett Memorial Education Fund. This will be the seventh year for this event. Annually, the education fund will provide a \$1,000 scholarship for a Jefferson senior and a Kennedy senior. Community members are encouraged to participate in this day of service. Several local businesses have helped to sponsor a variety of events.

SECAC Awards

The following people were recognized at the Special Education Community Advisory Council Awards Banquet on April 21, 2009. The event is an annual recognition of teachers, paraprofessionals and others who have done an outstanding job working with our District's Special Education students.

This year the honorees included the following:

Rick Belew	Instrumental Music Instructor	Normandale Hills
Holly Clark	Paraprofessional	Valley View Elementary
Katherine Hagen	Physical Therapist	District wide
Laura Haugen	Kindergarten Teacher	Indian Mounds
Jeff Huenecke	Family Education Instructor	Pond ECFE
Glen Monahan	Bus Driver	Transportation Center
Lisa Porte	Speech Language Pathologist	Kennedy/Jefferson
Deb Wagner	Paraprofessional	Normandale Hills

Scott Stevens, Chair of the Special Education Community Advisory Council, recognized the recipients of the SECAC special caring awards. Pat Geraghty, Executive Director of Student Services, assists in providing the leadership for this event.

Art Display

The new art display is by Olson Middle School students. Art Specialists are Gabrielle Erickson, Anne Girton and Stephanie Kristjanson.

V. PART A

1. *Board Business*

Minutes

a. Minutes of the Regular Meeting of the School Board on April 27, 2009.

Personnel Items

b. Licensed Personnel: Retirement, Resignations, Leaves of Absence.
Independent Personnel: Elimination of Positions.
Classified Personnel: Retirement, Resignations, Employments, Changes of Status, Position Elimination.

2. *Finance*

Receipts/Disbursements

a. Receipts and Disbursements as submitted.

Tim Culver moved, Maureen Peterson seconded, to approve Part A items in accordance with all of the written material submitted to the School Board. Motion carried unanimously.

VI. PART B

Honors Placement
Process Update

Dr. Richard Cash, Supervisor of Gifted and Talented Programs, and Dr. Jim Angermeyr, Director of Research and Evaluation, updated the School Board on Honors Placement process for students in the eighth grade going into ninth grade at the high school. Currently, a student with a GPA of 3.667 (A-) or greater is automatically placed in honors classes. Appeals could be made on self-recommendation and teacher recommendation. The automatic student placement needed review as increasing numbers of students were not finding success in honors courses. A committee reviewed the current process, gathered data from honors teachers and reviewed other data available on students, such as CALT Reading and Math, MCA Reading and Math, EXPLORE Reading, Math, Science and a composite, and GPA. This multiple assessment model for honors placement will begin with next year's eighth grade students for placement in the 2010-2011 school year. The final threshold for placement has not been determined as more review of the data needs to take place. An appeals process will remain.

(Mark Hibbs arrived at 7:45 p.m.)

Homework
Practice Update

Dr. Richard Cash, along with Tom Lee, Kevin Chederquist and teacher Sarah Putt (Valley View Elementary School) updated the School Board on the work of the Homework Taskforce and the development of homework guidelines for consistency across district schools. The committee looked at research, in general, and best practices. The charge to the committee was to create guidelines for each level K-12. Homework enriches and extends the curriculum, taps into student interest and capabilities not addressed during classroom instruction and connects the real world to the classroom. The position statement developed by the committee for homework indicates that homework should be communicated to all stakeholders, prepare students for new learning, extends classroom instruction, practice newly acquired skills or check for understanding, be processed for immediate and relevant feedback, require a realistic amount at each level and provide support for parents to be involved. The homework guidelines provide student, teacher and parent responsibilities. The homework guideline information will be posted on the website.

Policy 516

Chuck Walter moved, Arlene Bush seconded, that the School Board of Independent School District No. 271 approves the second reading of Policy 516, Student Medication/Medical Procedures. Motion carried unanimously.

This is a new mandatory policy. In the past, guidelines for the administration of medication were addressed in the Health Service Manual. The new policy is consistent with the Minnesota School Board Association model policy with the following additions:

- The policy/regulation includes medical procedures as well as medication.
- A physician's request is needed for the administration of both over-the-counter and prescription medication.

The draft policy/regulation was reviewed at the April 20, 2009 Board Workshop. District Counsel has reviewed the draft policy.

Non Renewal of Probationary Teaching Contracts

Jim Sorum moved, Maureen Bartolotta seconded, that the School Board of Independent School District No. 271 adopts a resolution relating to the non-renewal of the teaching contracts of probationary teachers.

WHEREAS, **David Benson** is a probationary teacher in Independent School District No. 271;

THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 271, pursuant to Minnesota Statutes 122A.40, that the teaching contract of the above named probationary teacher in Independent School District No. 271, is hereby terminated at the close of the current 2008-2009 school year, June 30, 2009, and is not renewed for the 2009-2010 school year; and

BE IT RESOLVED FURTHER, that the Clerk of the School Board shall issue written notice to said teacher regarding non-renewal of the teacher's contract as provided by law, and that said notice shall be substantially in the following form:

NOTICE OF TERMINATION

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 271, held May 11, 2009, a resolution was adopted by a majority roll call vote giving action that your teaching contract will not be renewed effective at the end of the school year, June 30, 2009, for the 2009-2010 school year. Said action of the Board is taken pursuant to M.S. 122A.40.

You may officially request that the School Board give its reason for the non-renewal of your teaching contract. However, such request must be received within ten (10) days after the receipt of this notice.

On roll call vote, all directors voted aye.

Maureen Bartolotta moved, Arlene Bush seconded, to move the previous resolution but substitute the name **Floriane Broccard**. On roll call vote, all directors voted aye.

Arlene Bush moved, Mark Hibbs seconded, to move the previous resolution but substitute the name **Cynthia Cauble**. On roll call vote, all directors voted aye.

Mark Hibbs moved, Chuck Walter seconded, to move the previous resolution but substitute the name **Charity Costa**. On roll call vote, all directors voted aye.

Chuck Walter moved, Tim Culver seconded, to move the previous resolution but substitute the name **Mark Enge**. On roll call vote, all directors voted aye.

Tim Culver moved, Maureen Peterson seconded, to move the previous resolution but substitute the name **Bradley Fisher**. On roll call vote, all directors voted aye.

Maureen Peterson moved, Jim Sorum seconded, to move the previous resolution but substitute the name **Karla Gothan**. On roll call vote, all directors voted aye.

Jim Sorum moved, Maureen Bartolotta seconded, to move the previous resolution but substitute the name **Jessica Hoffman**. On roll call vote, all directors voted aye.

Maureen Bartolotta moved, Arlene Bush seconded, to move the previous resolution but substitute the name **Ryan Johnson**. On roll call vote, all directors voted aye.

Arlene Bush moved, Mark Hibbs seconded, to move the previous resolution but substitute the name **Kylie Kuhlman**. On roll call vote, all directors voted aye.

Mark Hibbs moved, Chuck Walter seconded, to move the previous resolution but substitute the name **Andrea Meiser**. On roll call vote, all directors voted aye.

Chuck Walter moved, Tim Culver seconded, to move the previous resolution but substitute the name **Sara Peik**. On roll call vote, all directors voted aye.

Tim Culver moved, Maureen Peterson seconded, to move the previous resolution but substitute the name **Paul Putt**. On roll call vote, all directors voted aye.

Maureen Peterson moved, Jim Sorum seconded, to move the previous resolution but substitute the name **Veronica Ransom**. On roll call vote, all directors voted aye.

Jim Sorum moved, Maureen Bartolotta seconded, to move the previous resolution but substitute the name **Elaine Ryan**. On roll call vote, all directors voted aye.

Maureen Bartolotta moved, Arlene Bush seconded, to move the previous resolution but substitute the name **Gina Ryan**. On roll call vote, all directors voted aye.

Arlene Bush moved, Mark Hibbs seconded, to move the previous resolution but substitute the name **Dustin Schroeffer**. On roll call vote, all directors voted aye.

Mark Hibbs moved, Chuck Walter seconded, to move the previous resolution but substitute the name **Mitzi Tetzloff**. On roll call vote, all directors voted aye.

Chuck Walter moved, Tim Culver seconded, to move the previous resolution but substitute the name **Rebecca Theisen**. On roll call vote, all directors voted aye.

Proposed
Placement
on ULOA

Jim Sorum moved, Chuck Walter seconded, that the School Board adopt the following resolution relating to the Unrequested Leave of Absence of the Teaching Contract of a tenured teacher:

WHEREAS, **Kristin Krenz** is a tenured teacher in Independent School District No. 271; therefore be it resolved, by the School Board of Independent School District No. 271, that it is proposed that Kristin Krenz, a teacher of District No. 271, be placed on an unrequested leave of absence without pay or fringe benefits for 1.0 FTE due to the elimination of her position as Assistant Secondary School Principal, effective at the end of the 2008-2009 school year on June 30, 2009, pursuant to Minnesota Statutes 122A.40 and the negotiated leave policy of the District.

RESOLVED further, that the Clerk of the School Board shall issue written notice to said teacher regarding the proposed placement on unrequested leave of absence without pay or fringe benefits as provided by law and said notice shall be in substantially the following form:

**NOTICE OF PROPOSED PLACEMENT ON
UNREQUESTED LEAVE OF ABSENCE**

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 271, held May 11, 2009, consideration was given to your placement on unrequested leave of absence without pay or fringe benefits for 1.0 FTE as a teacher of Independent School District No. 271, and a resolution was adopted by a majority vote of the Board, proposing your placement on unrequested leave of absence effective at the end of the 2008-2009 school year on June 30, 2009, pursuant to Minnesota Statutes 122A.40, and the negotiated unrequested leave policy of the District, upon the grounds described in said statute and which are specifically as follows:

Elimination of Secondary School Principal Position

Under the provisions of the law, you are entitled to a hearing before the School Board provided that you make a request in writing within fourteen (14) days after receipt of this notice. If no hearing is requested within such period, it shall be deemed acquiescence by you to the School Board's proposed action.

On roll call vote, all directors voted aye.

Budgeting for
Success Process
Update

Rod Zivkovich, Executive Director of Finance and Support Services, updated the School Board on next steps in the Budgeting for Success Process. At its Workshop on May 18, the School Board will set the dollar amount of budget reductions for the 2009-2010 school year. Administration is preparing information to address the two items School Board members requested Administration to review with respect to the 2009-10 Budget Recommendations, including strategic mentoring and synchronized swimming. This information will be provided for next week's School Board workshop. The Board was asked if any other information should be gathered regarding the recommendations in preparation for the workshop. Mr. Zivkovich indicated that the process is on target for the School Board to establish the dollar amount for budget enhancements, reductions and shifts at the workshop next week. The Administrative recommendation is \$1.8 million for 2009-2010.

VII. BOARD COMMITTEE
REPORTS

Mark Hibbs reported on the AMSD meeting giving an update on the status of the statewide health insurance bill and the effects on self-insured districts; which calls for employee units of a district agreeing to opt out. Mr. Hibbs reported on the survey of citizens' perception of education (metro area) by Bill Morris, which was presented at AMSD. Chuck Walter and Arlene Bush joined the visit of Congressman Erik Paulsen at Nomandale Hills Elementary. Chuck Walter attended PTA meetings of his liaison schools and highlighted the upcoming PTSA Leadership Academy. Arlene Bush attended the Washburn Elementary School of Excellence celebration and Diversity Day activities at both schools. The Peace Run from Jefferson to Kennedy involved over 400 participants—the largest run to date.

VIII. SUPERINTENDENT'S
REPORT

Superintendent Les Fujitake highlighted School Board and District activities. During the School Board's organizational meeting in January, it was established that a new schedule for Board Meetings/Workshops would begin July 1, 2009; one meeting and one workshop per month. The Board meeting is on the 2nd Monday of the month. The Board workshop is on the 3rd Monday of the month. If necessary, an additional workshop, meeting or combination thereof would be scheduled for the 4th Monday of the month. School Board meetings begin at 7 p.m. and workshops begin at 6 p.m.

The Board's Legislative Committee will be scheduling a meeting of the School Board with our local legislators on August 17 prior to the Board Workshop (5:30-7:00 pm.).

Jim Sorum moved, Maureen Peterson seconded, that the School Board establish 7:00 p.m. for the August 17 School Board Workshop. Motion carried unanimously.

The VEAP food drive sponsored by the PTSA Council and the Board's Youth Advisory Council was successful. Preliminary reports indicate the collection yielded one and one-half tons of food. Representatives from the sponsoring groups will update the School Board at the next meeting.

IX. OTHER

None.

X. ADJOURNMENT

There being no further business to come before the School Board, the meeting was adjourned at 8:50 p.m.

Maureen Peterson, Clerk