

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 271
Bloomington, Minnesota**

April 29, 2013

- I. ROLL CALL Pursuant to due call and notice thereof, and there being a quorum present, the Board of Education of Independent School District 271, was called to order by Chair Tim Culver at 7:00 p.m. on April 29, 2013, in the Community Room at the Educational Services Center, 1350 West 106th Street, Bloomington, Minnesota.
- Members Present Tim Culver, Chair; Mark Hibbs, Vice Chair; Dick Bergstrom, Clerk; Nelly Korman, Treasurer; Lyle Abeln, Maureen Bartolotta and Arlene Bush.
- Administration Present Les Fujitake, Chris Lennox, Rod Zivkovich, Eric Melbye, Tom Holton, Rick Kaufman, Dave Heistad, Bruce Pappas and John Weisser.
- Attorney Present David Holman.
(There are no abstentions unless otherwise stated.)
- II. PLEDGE OF ALLEGIANCE Recited.
- III. APPROVAL OF THE AGENDA Maureen Bartolotta moved, Arlene Bush seconded, approval of the agenda. Motion carried unanimously.
- IV. RECOGNITIONS Diversity Day is a collaborative community event held annually and co-sponsored by the school district and the Human Rights Commission. Peace Day/Diversity Day will be celebrated on May 3 and throughout the week of April 29. The keynote presentation this year will feature Jane Elliott, creator of the Blue Eyes/Brown Eyes exercise. She will address students at both high schools on May 3rd. That same day, the Peace Day run will begin at Jefferson High School at 10 a.m. and end at Kennedy High School. Kennedy and Jefferson High Schools will sponsor a variety of activities during the week of April 29, including cultural diversity booths.
- Diversity Day T-Shirt For the fourth year, the Human Rights Commission reviewed and selected the Diversity Day t-shirt design contest winner. Dennis Kane from the Human Rights Commission recognized Jefferson senior Diana Chuong as the 2013 contest winner. The original art is designed to incorporate the ideas of peace and diversity in Bloomington. Joining Dennis Kane was Jefferson Assistant Principal Deb Holman. As the contest winner, Diana Chuong received \$100 from the Richfield Bloomington Credit Union (RBCU) and a gift certificate from Chipotle. The check and certificate were presented to her at the April 15 meeting of the City Council.

JHS DECA DECA students from Jefferson placed well in state competition. Michael Blazanin placed first in Business Financial Series Role Play and Trevor Poonai placed fifth. The coach is Eric Roesler, Business teacher at Jefferson.

SkillsUSA Kennedy High School was well represented at the Minnesota SkillsUSA State competition. Scott Etzel, Kennedy High School SkillsUSA Advisor, highlighted accomplishments of the students. Abigail Boadu, 3rd in Early Childhood Education; Pauline Onkware, 2nd in Job Interview, 2nd in Extemporaneous Speech and 3rd in Community Service; Nicole Potter, 4th in Customer Service; Madusu Jawara, 1st in Prepared Speech and 1st in Extemporaneous Speech; Danela Sahadeo, 3rd in Prepared Speech and 1st in the Opening and Closing Ceremony—the team of Amy Ho, Vy Duong, Pauline Onkware, Danella Sahadeo, Belle Sinchai, Alina Nguyen and Isabelle Firkell.

Bloomington Chamber Future Leaders The Bloomington Chamber of Commerce is a FRIEND of the Bloomington Public Schools. The Chamber sponsors the Future Leaders Program, which focuses on providing experiences and facilitates relationship building between the students and businesses in Bloomington and the south metro area. The program is part of the Chamber’s Community Outreach Committee. Kennedy Business Teacher Cheryl Martin introduced Maureen Scallon-Failor, Executive Director of the Bloomington Chamber of Commerce, and Kate Malczewski, who works with the College Connectors program, as part of the program. Along with the aforementioned presenters, Kennedy Business teacher Dan Gasner, the group reported on this year’s goals, activities and achieved results. Kennedy students Jack Gale and Kelsey Kiehl, and Jefferson student Maddy Champa shared with the School Board the benefits of being able to participate in this unique learning experience. Debbie Belfry, Career Development Coordinator for the District, is the liaison with the high school Business teachers and the Chamber for the Future Leaders Program.

V. PART A
1. *Board Business*
Minutes

Personnel Items

Non-Resident Student Agreements

- a. Minutes of the Regular Meeting of the School Board on April 8, 2013.
- b. Licensed Personnel: Resignations, Leaves of Absence, Employments, Changes of Status. Independent Personnel: Change of Status. Classified Personnel: Retirement, Resignations, Employments, Changes of Status.
- c. Non-Resident Student Attendance Agreements 2012-2013: Students entering Bloomington Public Schools total 7 and 12 students leaving. Non-Resident Student Attendance Agreements 2013-2014: Students entering Bloomington Public Schools total 3 and 1 student leaving.

2. *Field Trip Approvals* RESOLVED, that the School Board of Independent School District 271 approves the field trips per the attached list (on file).

3. *Contracts/Agreements*

Educational Access
Cable TV

RESOLVED, that the School Board of Independent School District 271 approves the agreement between the City of Bloomington and Independent School District 271 to participate in the promotion and development of Educational Access programming (BEC-TV) on the Bloomington cable television system.

4. *Finance*

Donations

a. RESOLVED, that the School Board of Independent School District 271 accepts donations, as indicated in the background, in the amount of \$28,444.00.

Finance Reports

b. Statement of Revenues and Statement of Expenditures for the months of February and March 2013.

Receipts &
Disbursements

c. Receipts and Disbursements as submitted.

Maureen Bartolotta moved, Dick Bergstrom seconded, to approve Part A items in accordance with all of the written material submitted to the School Board. Motion carried unanimously.

VI. PART B

Bid Awards/
Jefferson
Improvements

Mark Hibbs moved, Arlene Bush seconded, that the School Board of Independent School District 271 accepts the Bloomington Electric Company, Bloomington, MN bid of \$1,441,000 to provide electrical improvements at Jefferson High School; accepts the A & L Construction, Inc., Maple Grove, MN bid of \$124,800 to provide demolition and general construction improvements at Jefferson High School; accepts the Minnesota Acoustics, Inc., Maple Grove, MN bid of \$107,500 to provide acoustical ceiling improvements at Jefferson High School; accepts the Breth-Zenzen Fire Protection, Inc., St. Joseph, MN bid of \$40,470 to provide fire protection improvements at Jefferson High School; accepts the Grazzini Brothers & Company, Eagan, MN bid of \$34,500 to provide porcelain tile improvements at Jefferson High School; accepts the Haldeman-Homme, Inc., Minneapolis, MN bid of \$6,275 to modify the existing center roll curtain for the gymnasium at Jefferson High School; and approves the contracts with above vendors to accomplish this work. Motion carried unanimously.

This project is identified in the 2013-14 Alternative Facilities Plan and consists of ceiling and lighting replacement, electrical panels replacement, wall tile repair and sprinkler head replacement. Funding for this project is from the Alternative Facilities Fund.

Bid Awards/
Westwood
Improvements

Maureen Bartolotta moved, Arlene Bush seconded, that the School Board of Independent School District 271 accepts the Northern Air Corporation, Vadnais Heights, MN bid of \$ 2,800,000 to provide mechanical improvements at Westwood Elementary School; accepts the A & L Construction, Inc., Maple Grove, MN bid of \$1,129,000 to provide

demolition and general construction improvements at Westwood Elementary School; accepts the Master Electric Company, Inc., Savage, MN bid of \$ 382,520 to provide electrical improvements at Westwood Elementary School; and approves the contracts with the above vendors to accomplish this work. Motion carried unanimously.

This project is identified in our 2013-14 Alternative Facilities Plan and consists of replacing the heating and ventilation system, domestic water plumbing system, electrical system and windows at Westwood Elementary School. Funding for this project is from the Alternative Facilities Fund.

Bid Award/
OGMS Masonry
Rehabilitation

Dick Bergstrom moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 accepts the A. J. Spanjers Company, Inc., Brooklyn Park, MN bid of \$150,050 to provide masonry rehabilitation at Oak Grove Middle School and approves the contract with A. J. Spanjers Company, Inc. to accomplish this work. Motion carried unanimously.

This project is identified in the 2013-14 Alternative Facilities Plan and consists of masonry repair and restoration to the building's exterior walls. Funding for this project is from the Alternative Facilities Fund.

Providing for Sale
General Obligation
Bonds Alternative
Facilities Bonds
Series 2013A

Mark Hibbs moved, Maureen Bartolotta seconded, BE IT RESOLVED by the School Board of Independent School District 271, State of Minnesota, as follows:

1. At a meeting held January 28, 2013, the Board adopted a resolution stating its intention to issue its fully registered general obligation bonds (the "Bonds") pursuant to Minnesota Statutes, Section 123B.59, subdivision 3 and Chapter 475, as amended, to fund the costs of certain projects included in its ten-year facility plan approved by the Board and the Commissioner of Education, and related financing costs.
2. Notwithstanding any contrary provision in said January 28, 2013 resolution, the Clerk and Executive Director of Finance & Support Services are authorized and directed to receive all proposals presented in conformity with this resolution and the Terms of Proposal contained in the Official Statement, the terms of which are ratified and confirmed in all respects, and to approve on behalf of the District the sale of the Bonds to the party submitting the most favorable proposal (the "Purchaser"), provided that the true interest rate on such proposal does not exceed 3.75% per annum and a favorable recommendation to accept said proposal is received from Ehlers & Associates, Inc. The Clerk and Executive Director of Finance & Support Services are authorized and directed to endorse an acceptance on both copies of the most favorable proposal and to send one copy to the Purchaser.

3. Upon approval of the sale of the bonds by the Clerk and Executive Director of Finance & Support Services, the Board will meet at its next regularly scheduled meeting to adopt the necessary approving resolution as prepared by the District's Bond Counsel.
4. Except as otherwise provided herein, the provisions of the January 28, 2013 resolution are ratified and confirmed.

Motion carried unanimously.

During the past year, the District has provided the Board with options to address the District's deferred maintenance needs. At its meeting of December 10, 2012, the School Board approved a \$15 million a year Alternative Facility Plan to address stated needs. Administration working with the District's financial consultant (Ehlers) determined the best way to fund these projects was through a combination of pay-as-you go levy and Alternative Facility Bonds. The financing plan is to sell bonds every other year for ten years. This will help the District fund two years of projects without incurring issuance cost each year. The District and its financial advisor will review options biannually.

Providing for Sale
General Obligation
School Building Bonds
Series 2013B

Dick Bergstrom moved, Arlene Bush seconded, BE IT RESOLVED, by the School Board of Independent School District 271, State of Minnesota as follows:

1. At a meeting held March 18, 2013, the Board adopted a resolution stating its intention to issue its General Obligation School Building Refunding Bonds, Series 2013B (the "Bonds") to refund certain maturities of the District's \$15,980,000 General Obligation School Building Refunding Bonds, Series 2005A bearing a date of original issue of April 6, 2005 (the "Refunded Bonds").
2. Notwithstanding any contrary provision in said March 18, 2013 resolution, the Clerk and Executive Director of Finance & Support Services are authorized and directed to receive all proposals presented in conformity with this resolution and the Terms of Proposal contained in the Official Statement, the terms of which are ratified and confirmed in all respects, and to approve on behalf of the District the sale of the Bonds to the party submitting the most favorable proposal (the "Purchaser"), provided that the present value of the debt service on the Refunding Bonds under that proposal is lower by at least eight percent (8%) than the present value of the debt service for the Refunded Bonds, each computed in accordance with Minnesota Statutes, Section 475.67, Subdivisions 12 and 13, the future value of saving in debt service payments under that proposal is at least \$1,100,000, and a favorable recommendation to accept the proposal is received from Ehlers & Associates, Inc. The Clerk and Executive Director of Finance & Support Services are authorized and directed to endorse an acceptance on both copies of the most favorable proposal and to send one copy to the Purchaser.

3. Upon approval of the sale of the bonds by the Clerk and Executive Director of Finance & Support Services, the Board will meet at its next regularly scheduled meeting to adopt the necessary approving resolution as prepared by the District's Bond Counsel.
4. Except as otherwise provided herein, the provisions of the March 18, 2013 resolution are ratified and confirmed.

Motion carried unanimously.

The primary reason for this refunding is to reduce the annual school debt service levy beginning in Pay 14.

School Safety &
Security Audit
Report

The School Board received the School Safety and Security Review Plan final report and recommendations prepared by Rick Kaufman, Executive Director of Community Relations and Emergency Management, and Paul McCullough, Security Consultant and Certified Emergency Manager and Bloomington Police Department (Retired), who conducted the review which included staff, parents and students, and in collaboration with Bloomington's police and fire departments. Police Chief Jeff Potts accompanied the presenters and addressed questions/concerns presented during discussion by School Board members.

Phase One (January- March) of the review process addressed facility analysis to determine the perceived level of safety and security concerns among stakeholders (parents, staff and students). Discussions were held at each site. Phase two (March-April) consisted of a formal security audit to identify vulnerabilities and threats to students, staff, schools and facilities. Assessments were conducted at each site and reported back to the site. Although our schools are better prepared than in the past to prevent or mitigate school violence and to respond to school incidents and emergencies, there still is no 100% guarantee that our schools will be violence-free. While there are no easy solutions, there are intelligent alternatives to reduce the risks to life and property. The final report provided a series of ten recommendations intended to better prepare, protect and respond to future school emergencies.

1. Renovate all main entrances so a secondary set of secure doors is in place and all traffic is funneled into the main office before gaining access to school.
2. Identify limited designated points of entry for staff, as well as access to playground and athletic fields, and equip them with an electronic access control system.
3. Initiate a review of current electronic and manual visitor sign-in processes, and adopt a universal approach to a visitor management system.
4. Equip all classrooms with doors that can be locked from the inside by the classroom teacher.
5. Install a limited number of security cameras.

6. Install a duress/panic button in school offices for use in an emergency. Use is intended to move school to a safe emergency condition (e.g. school lockdown).
7. Initiate a training program for staff to respond to emergency situation in accordance with the Incident command System (ICS).
8. Improve and monitor traffic control measures to reduce the potential for pedestrian/vehicle accidents.
9. Establish a task force to develop specific strategies to address after-school program safety and security, and unsupervised students in buildings during off-school hours.
10. Establish a task force to review the District's current mental health staffing, identification and intervention needs; provide recommendations to ensure the District has a comprehensive multi-disciplinary program to address students' mental health needs.

Preliminary cost projections for these recommendations total \$6.8 million dollars. The School Board will be asked to take action on the proposed School Safety and Security recommendations at its May 13 meeting.

Financing Plans

Gary Olsen of Ehlers and Associates shared information to finance the School Safety & Security Plan and the Technology Plan. A Capital Projects levy may be used to finance the annual costs for the two plans. A Capital Projects levy can be structured whereby the additional annual cash flow generated by the levy would not result in a levy increase over the prior year. Rod Zivkovich, Director of Finance and Support Services, and Gary Olsen will continue to research financing options and firm up numbers. The concept of a Capital Project levy will be discussed at the Community Financial Advisory Committee (CFAC) on May 6. State statute requires the Minnesota Department of Education to conduct a review and comment process of any Capital Projects levy. The Commissioner has 60 days to rule on whether to give a project a positive or negative review and comment. A financing plan update and recommendations will be presented to the School Board at its May 13 meeting.

Non Renewal of Probationary Teaching Contracts

Mark Hibbs moved, Maureen Bartolotta seconded, that the School Board of Independent School District No. 271 adopts a separate resolution relating to the non-renewal of the teaching contracts of probationary teachers for each of the following teachers:

Jessie Bakeberg, Sarah Bauman, William Hozza, Kathryn Konat, Sarah Kyalo, James Lohse, Jane Samsal, Sarah Schroepfer, Amy Schuler, and Lisa Wedell-Ueki.

RESOLVED, By the School Board of Independent School District No. 271, pursuant to Minnesota Statutes 122A.40, that the teaching contract of the above named probationary teachers in Independent School District No. 271, is hereby terminated at the close of the current

2012-2013 school year, June 30, 2013, and is not renewed for the 2013-2014 school year; and

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BE IT RESOLVED FURTHER, that the Clerk of the School Board shall issue written notice to said teacher regarding non-renewal of the teacher's contract as provided by law, and that said notice shall be substantially in the following form:

NOTICE OF TERMINATION

You are hereby notified that at a regular meeting of the School Board of Independent School District 271, held April 29, 2013, a resolution was adopted by a majority roll call vote giving action that your teaching contract will not be renewed effective at the end of the school year, June 30, 2013, and is not renewed for the 2013-2014 school year. Said action of the Board is taken pursuant to M.S. 122A.40. You may officially request that the School Board give its reason for the non-renewal of your teaching contract. However, such request must be received within ten (10) days after the receipt of this notice.

On roll call vote, all directors voted aye.

VII. BOARD MEMBER REPORTS

Dick Bergstrom attended a Bloomington United for Youth meeting and highlighted activities including the pancake event at Washburn, school carnivals he attended, and the Special Education Community Advisory Council caring awards banquet.

VIII. SUPERINTENDENT'S REPORT

Superintendent Les Fujitake highlighted upcoming events. The addition to Valley View Elementary School for Early Childhood programming is open. Funding for the expansion included a \$695,589 grant from the Minnesota Department of Human Services. The open house is May 7 at 10 a.m. Commissioner Cassellius will be in attendance for the celebration.

Westwood Elementary has been designated as a MESPA School of Excellence. A celebration of this designation is being held on May 17th at 1:15 p.m.

IX. OTHER

None.

X. ADJOURNMENT

There being no further business to come before the School Board, the meeting was adjourned at 9:35 p.m.

Dick Bergstrom, Clerk