

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 271
Bloomington, Minnesota**

February 13, 2012

- I. ROLL CALL Pursuant to due call and notice thereof, and there being a quorum present, the Board of Education of Independent School District 271, was called to order by Chair Melissa Halvorson Wiklund at 7:00 p.m. on February 13, 2012, in the Community Room at the Educational Services Center, 1350 West 106th Street, Bloomington, Minnesota.
- Members Present Melissa Halvorson Wiklund, Chair; Mark Hibbs, Vice Chair; Tim Culver Clerk; Arlene Bush, Treasurer; Dick Bergstrom and Nelly Korman.
- Member Absent Maureen Bartolotta.
- Administration Present Les Fujitake, Nancy Allen-Mastro, Rod Zivkovich, Eric Melbye, Bruce Pappas, Tom Holton and Rick Kaufman.
- Attorney Present David Holman.
(There are no abstentions unless otherwise stated.)
- II. PLEDGE OF ALLEGIANCE Recited.
- III. APPROVAL OF THE AGENDA Arlene Bush moved, Mark Hibbs seconded, to approve the agenda. Motion carried unanimously.
- IV. RECOGNITION STUDENTS/STAFF PUBLIC
- Mark Hibbs moved, Arlene Bush seconded, that the School Board of Independent School District 271 approves the attached proclamation (on file) declaring February 2012 as Black History Month in the Bloomington Public Schools. Motion carried unanimously.
- Black History Month Proclamation The proclamation was accepted by Kimsure Proeung, advisor for Shades of Brown at Kennedy High School, along with students who participate in the Shade of Brown program.
- Career & Tech Education Month Proclamation Tim Culver moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves the attached proclamation (on file) declaring February 2012 as Career and Technical Education Month in the Bloomington Public Schools. Motion carried unanimously.
- The proclamation was accepted by Debbie Belfry, District Career Development Coordinator.
- Friends The District is fortunate to have businesses and organizations support our learners and the community of Bloomington. In appreciation of these collaborations efforts, the School Board recognizes “Friends” of education.

The BrandLab is an organization with the belief that every student has potential regardless of his or her background and that students should have exposure and access to careers in an industry where their potential can be realized. Classes are taught by a school-employed teacher and a BrandLab instructor who is an expert in the marketing, advertising or design industry. The curriculum was developed by professionals working in the industry and encourages problem-solving and creative thinking that later can translate to career skills in a variety of fields. In The BrandLab classroom, students gain exposure to the vast array of career options in the marketing industry. A hands-on curriculum teaches every student industry current professional skills and provides motivated students with the tools to gain further access to the industry through internships, mentors from the industry, and scholarships for higher education. The BrandLab has been working with Kennedy High School for three years. Executive Director Ellen Walthour was present to comment on this collaboration.

Business teacher Cheryl Martin and Kennedy High School students Paul Fourniea, Sean Foley and Janelle Brown highlighted the value of their learning experiences and the opportunities made possible through The BrandLab program.

Public

Virginia Riley addressed the School Board regarding the Gay Straight Alliance Club at Valley View Middle School. As a concerned parent, she does not grant permission for her child to participate in this activity. She expressed her disappointment in the lack of notification by the school regarding this club.

V. PART A

1. *Board Business Minutes*

Personnel Items

Non-Resident Student Agreements

- a. Minutes of the Regular Meeting of the School Board on January 23, 2012.
- b. Licensed Personnel: Retirements, Leaves of Absence, Employments, Changes of Status. Independent Personnel: Retirement. Classified Personnel: Terminations, Resignations, Leaves of Absence, Employments, Changes of Status.
- c. Non-Resident Student Attendance Agreements 2011-2012: Students entering Bloomington total 14 and students leaving Bloomington total 19. For 2012-2013: students entering Bloomington total 21.

2. *Field Trip Approval*

RESOLVED, that the School Board of Independent School District 271 approves field trips per the attached list (on file).

3. *Contracts/Agreements*
HTC Classrooms

- a. RESOLVED, that the School Board of Independent School District 271 approves the Occupancy Agreement between the Board of Trustees of the Minnesota State Colleges and Universities on behalf of Hennepin Technical College and Independent School District 271. The Occupancy Agreement is effective February 21, 2012 through June 1, 2012 (Spring Additional Space).

Addendum to Occupancy Permit Minneapolis Convention Center

b. RESOLVED, that the School Board of Independent School District 271 approves an addendum to the Permit for Occupancy with Minneapolis Convention Center in the amount of \$1,850.00 for graduation exercises, June 2012.

Tim Culver moved, Arlene Bush seconded, to approve Part A items in accordance with all of the written material submitted to the School Board. Motion carried unanimously.

VI. PART B
CAAAC Report

Nels Erickson and Joy Smith are the Co-Chairs of the District's Citizens Activities and Athletics Advisory Committee (CAAAC). In August, the committee was asked to consider if the District should develop and implement a plan to sell advertising to help reduce the financial structural deficit for the athletics and activities annual budget. The Co-Chairs reported that the committee unanimously recommends looking at additional ways to raise money to maintain and enhance athletic and activity programs in line with the vision and mission statement of the District. Further, the committee recommends seeking professional services to provide guidance and oversight to generate revenue through advertising or other sponsorships. Processes/action plans/target dates were discussed by the committee. The Co-Chairs reviewed the discussion and recommendation of the committee, which included an explanation of the LED display board concept from a vendor working with other school districts. Superintendent Fujitake indicated that next steps include seeking Board approval for a contract with the vendor.

Hub Property Lease-CSC

Mark Hibbs moved, Arlene Bush seconded, that the School Board of Independent School District 271 approves entering into a four-year lease between Hub Property Trust (Landlord) and Independent School District 271 (Tenant). The lease is effective from the first day of January 2012 to the last day of December 2015. Motion carried unanimously.

Currently, the Community Services Campus subleases 27,500 square feet of space from General Dynamics Advanced Information Systems (GD-AIS) at 8800 Queen Avenue. Approval of this lease provides for the continuation of the parking easement for the same time frame. The financial terms of the new lease are: Rent will increase \$0.20 per square foot in year one and \$0.45 per square foot each year for years two through four. Other fees decline \$0.02 per square foot in year one and are flat for years two through four. The lease was discussed in detail with the School Board at the study session held January 17.

Rod Zivkovich, Executive Director of Business and Support Services, along with Neil Peterson, the District's Real Estate Agent, presented the lease. Director Culver indicated that the stadium should be a future discussion topic for the Board, as it needs to solve the problem of its inadequate facilities. The Superintendent indicated that the stadium will be addressed during the facilities discussion with the Board in March.

Mid Year Budget
Adjustments

Mark Hibbs moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves the 2011-2012 revenue budget adjustments for all funds of an additional \$5,680,535 and the expenditure budget adjustment for all funds of an additional \$2,167,442. Motion carried unanimously.

Annually, Administration proposes adjustments to update our current year budgets. The four major budget adjustment categories are: Prior Year Carry Over, Updated Information, Grants/Gifts/Revenue and Other. The rationale and justification for the proposed budget adjustments were discussed in detail at the January 23, 2012 Board study session.

Graduation Fees

Tim Culver moved, Arlene Bush seconded, that the School Board of Independent School District 271 approves the graduation fee of \$52.00 per student for Kennedy and Jefferson High Schools for the 2011-2012 school year. Motion carried unanimously.

District administration, in consultation with high school administration, recommends a graduation fee of \$52.00 for students who will graduate in June 2012. The proposed fee is an increase from last year's fee of \$50.00. Fees change annually to reflect rising or changing costs as well as fluctuations in the number of anticipated graduates. While it was anticipated holding graduation on the same evening would result in a slight decrease in facility costs, the cost of renting an additional ballroom to ease crowding of graduates diminished some savings. Per MN Statute 123B.37, graduation fees are not charged for graduation caps, gowns and diplomas.

Policy 510

Mark Hibbs moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves the first reading of new Policy 510 Activities. Motion carried unanimously.

The purpose of this new policy and the accompanying regulation is to establish governance over the school activities program. This is a new policy developed with input from the building principals, activities directors, and the administrative cabinet to provide guidance in areas that are not currently outlined in school board policy. School and non-school sponsored activities are defined. Guidelines for booster organizations and their association with the District are also outlined. At a previous meeting, the School Board received this policy for first reading. The Board offered suggested changes and wording for clarification. Since that time, references to the terms cocurricular and extracurricular have been changed to activities. The policy is re-presented tonight for first reading.

Policy 510.2

Arlene Bush moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves the first reading of Policy 510.2 School or District-Sponsored Student Events. Motion carried unanimously.

The purpose of this policy is to be sensitive to the concerns of the religious community, as well as stating policy regarding the use of alcohol by adults at school or district-sponsored events, such as student banquets or celebrations outside school.

Board discussion related to religious community and the Wednesday night/Sunday morning reference. Superintendent Fujitake indicated that the Wednesday (community) night provision is addressed within Regulation 609. Thus, the following amendment to the motion was offered.

Tim Culver moved, Mark Hibbs seconded, to strike the second paragraph in item II. General Statement of Policy. Motion carried unanimously.

Arlene Bush moved, Dick Bergstrom seconded, to approve the first reading of Policy 510.2 School or District-Sponsored Student Events, as amended. Motion carried unanimously.

Policy 510.3

Mark Hibbs moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves the first reading of Policy 510.3 Activities and Other Student Fees. Motion carried unanimously.

This policy and the accompanying regulation provides direction on how the School Board will govern the District's student activity and parking fee program. Language has been updated and Policy 527 (Parking Fees) has been integrated into the policy to combine fee language into a single policy.

Policy 510.6

Tim Culver moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves the first reading of Policy 510.6 Addition/Elimination of Activities. Motion carried unanimously.

The purpose of this policy and the accompanying regulation is to provide guidelines for the addition and elimination of activities. Language has been updated to include all activities, not just interscholastic sports. The process for adding or eliminating an activity was designed to ensure thoughtful and thorough review before making a final recommendation to the School Board.

Policy 203

Nelly Korman moved, Arlene Bush seconded, that the School Board of Independent School District 271 approves the second reading of revised Policy 203 School Board Sessions. Motion carried unanimously.

The change to the policy provides for the Board session schedule to be established by resolution at the Board's organizational meeting held in January of each year.

VII. BOARD COMMITTEE REPORTS

Dick Bergstrom highlighted the spaghetti dinner fundraiser at Kennedy High School, serving lunch at Oak Grove Middle School and a visit to Ridgeview Elementary. Nelly Korman visited Olson Elementary including ESL and RtI classes. She highlighted the Latino parent focus group she attended at which integration efforts were discussed. She also reported on the District Diversity Advisory Committee meeting at which the group received a summary of the recently held focus group meetings.

VIII. SUPERINTENDENT'S REPORT Superintendent Les Fujitake highlighted Board and District activities. Administration requests a study session on Tuesday, February 21, at 7 p.m. Agenda items include: Communications Plan Update, Success Measures Review and Board Development. Mark Hibbs moved, Tim Culver seconded, to establish the Study Session. Motion carried unanimously.

The School Board will meet with its Youth Advisory Council. Arlene Bush moved, Dick Bergstrom seconded, to establish meeting dates of the School Board with its Youth Advisory Council, as follows:

February 27 – High School Representatives
March 19 – Middle School Representatives
April 16 – High School and Middle Representatives

The meetings will begin at 5:30 p.m. in the Oak Grove Middle School Media Center. Motion carried unanimously.

There was a Star Tribune article this past Sunday— *Early literacy gets new focus, funds. Minnesota strives to reinforce reading by third grade to help close the achievement gap.* The article featured Bloomington. The online version of the article contains a video clip of the PreK program at Pond Center.

Two students from Jefferson have been invited to apply as a candidate for the United States Presidential Scholars Program. Being asked to apply is a high honor as this is a prestigious program. We will hear more about the rigors of the program invitation and the selection process at a future Board meeting, as we will be inviting these students for recognition.

Jon Millerhagen, Principal of Washburn Elementary School, is one of three finalists for Minnesota 2012 National Distinguished Principal. This is an award presented by the U.S. Department of Education and the National Association of Elementary School Principals. The final selection will be announced in May.

IX. OTHER Chair Melissa Halvorson Wiklund identified materials from the meeting to be posted to the School Board page on the website.

X. ADJOURNMENT There being no further business to come before the School Board, Mark Hibbs moved, Dick Bergstrom seconded, to adjourn the meeting. Motion carried unanimously. The meeting was adjourned at 8:30 p.m.

Tim Culver, Clerk