

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 271
Bloomington, Minnesota**

December 12, 2011

- I. ROLL CALL Pursuant to due call and notice thereof, and there being a quorum present, the Board of Education of Independent School District 271, was called to order by Chair Chuck Walter at 7:00 p.m. on December 12, 2011, in the Community Room at the Educational Services Center, 1350 West 106th Street, Bloomington, Minnesota.
- Members Present Chuck Walter, Chair; Melissa Halvorson Wiklund, Vice Chair; Tim Culver, Clerk; Arlene Bush, Treasurer; Maureen Bartolotta, Mark Hibbs and Jim Sorum.
- Administration Present Les Fujitake, Nancy Allen-Mastro, Rod Zivkovich, Eric Melbye, Bruce Pappas, Tom Holton and Rick Kaufman.
- Attorney Present David Holman.
(There are no abstentions unless otherwise stated.)
- II. PLEDGE OF ALLEGIANCE Recited.
- III. APPROVAL OF THE AGENDA Tim Culver moved, Arlene Bush seconded, to approve the agenda. Motion carried unanimously.
- IV. RECOGNITION OF STUDENTS/ STAFF/PUBLIC Friends
- Bloomington Educational Cable Television (BEC TV)**
Bloomington Educational Cable Television, better known as BEC TV, has been serving the community for over 35 years. Its Mission is to provide subscribers with quality locally produced educational or school based programs on channels that are both professional and dependable and to actually produce said programs and to facilitate their production by others by providing individuals and institutions with training, technical support, and equipment. BEC TV has presented over 20,000 programs featuring Bloomington's public and private schools. Funding for operations, equipment, and staff comes from cable TV franchise fees, DVD sales, rentals, and contract production work for outside agencies. BEC TV works with volunteers 7th grade and older. Most staff started as volunteers, some more than 25 years ago. Volunteers have gone on to such things as win an academy award for engineering, write for Hollywood movies or start a multi-million dollar company creating groundbreaking new video technology sold worldwide. Last year director Tom Ringdal was named the first *Educational Producer of the Year* by the Minnesota Association of Cable TV Administrators.

BEC-TV is contracted by KSTC and Grand Stadium TV to produce the State Baseball and Football tournaments. At these events, Bloomington students act as teachers and mentors to students from across the state helping them develop skills to bring back to serve their own communities. At the recent Football Prep Bowl Semi's at the Metro Dome, there were over 37,000 log-ins with viewers in all 50 states and 22 countries.

Students

South Suburban Flyers Adapted Soccer – 5th Place in State

The South Suburban Flyers Adapted Soccer team placed 5th in the State Tournament. Team Members are: Jessi Bean, Alex Furber, Luc LaMere, Joshua Leiva, Andrew Mortinson, Daniel Schmitz, Dequan Williams, Alexi Dickenson, Jackson Lowe, Patrick Moffatt, Christopher Reichel, Mark McDaniel, Nicholas Nieson, Jacob Yancy, Karen Kreidler and Andrew Olson. Head Coach is Becky Lange. Assistant Coaches are Lori Volding, Peter Eldridge and Ryan Fromm.

Highlighting Academic Excellence ... Advanced Placement Scholars

Principal Andy Beaton and Assistant Principal Deb Holman highlighted the Jefferson and Kennedy High School Advanced Placement Scholars. The AP Program offers several AP Scholar Awards to recognize high school students who have demonstrated college-level achievement through AP courses and exams. This achievement is acknowledged on any AP score report that is sent to colleges.

AP Scholar is granted to students who receive scores of 3 or higher on three or more AP Exams—Kennedy: Chad Allmann, Dennis Ehrhardt, Lauren Holm, Nicole Ly, An Phung, Drew Skog and Lauren St. George-Schreder. Jefferson: Rochelle Altobelli, Caroline Bayard, Alexander Bramer, Joseph Briesemeister, Anne Gathje, Nathan He, Andy Heitzman, Jennifer Kalkman, Sophie Kasahara, Justin Kispert, Nicole Mellin, Alex Mundahl, Tucker Nelson, Jeffrey Nicholas, Kangqiao Peng, Madeline Pliska, Trevor Poonai, Joshua Punnoose, Grant Simonson, Calvin Skinner, Kenton Smith, Rutger Van Huber, and Samuel Wagner.

AP Scholar with Honor is granted to students who receive an average score of at least 3.25 on all AP Exams taken, and scores of 3 or higher on four or more of these exams—Kennedy: Yinyin Huang and Derek McGaffey. Jefferson: Alison Abrams, Brenna Gibbs, Brooke Hendricks, Abigail Trevor, Kathryn Vincent, and Mackenzie Wright.

AP Scholar with Distinction is granted to students who receive an average score of at least 3.5 on all AP Exams taken, and scores of 3 or higher on five or more of these exams—Jefferson: Bryan Duerfeldt, Amelia Elverson, Arthur Harris, Jan Ketterson, Ellen Norby, Joseph Norby, Kristin Norrbom, Kevin O'Connor, Senthana Rajalingam, Matthew Rajcula, and Hannah Torvick.

National AP Scholar is granted to students who receive an average score of at least 4 on all AP Exams taken, and scores of 4 or higher on eight or more of these exams—Jefferson: Kevin O'Connor.

Jefferson's Advanced Placement advisor is Steve Lang. Kennedy's Advanced Placement advisor is Sarah Dahl-Wyland.

Jefferson Marching Band

The Jefferson Marching Band performed in Hawaii in honor of the 70th Anniversary of Pearl Harbor Day. Video clips of the performance were shared with the School Board.

Staff

National Gifted and Talented Award – Dr. Richard Cash

The National Association for Gifted Children (NAGC) is an organization of parents, teachers, educators, other professionals, and community leaders who unite to address the unique needs of children and youth with demonstrated gifts and talents as well as those children who may be able to develop their talent potential with appropriate education experiences. Dr. Richard Cash, Director of Gifted and Talented Programs for the Bloomington Public Schools, was awarded the 2011 *Early Leader Award* from the National Association for Gifted Children (NAGC). The award is presented to individuals who have made significant contributions in leadership and service to the fields of gifted education.

Highlighting Academic Innovations ... Kennedy High School – Differentiated Staffing/Sectionals

Principal Andy Beaton and staff members Justin Hall and Jessica Rice highlighted the use of differentiated staffing and sectionals being used at Kennedy High School to provide additional teaching staff in the classrooms to enhance individualized instruction for students and to meet students at their level.

School Board Members

Two of the current School Board Members—Jim Sorum and Chuck Walter—did not seek reelection and will be ending their terms at the end of this month. Vice Chair Melissa Halvorson Wilkund highlighted many of their activities and accomplishments over the years. Jim Sorum served as a School Board Member for twenty-one years. Chuck Walter served for eight years. Superintendent Fujitake expressed appreciation for their dedicated service to all of the District's learners and the community of Bloomington.

Art Display

The new art display is provided by students from Washburn and Oak Grove Elementary Schools. Art Specialists are Jennifer Lux, Washburn; and Stephanie Damlo, Oak Grove Elementary.

Public

None.

- V. PART A
- 1. *Board Business*
- Minutes

Personnel Items

- a. Minutes of the Regular Meeting of the School Board on November 14, 2011.
- b. Licensed Personnel: Leave of Absence, Employments, Changes of Status. Independent Personnel: Resignation, Change of Status. Classified Personnel: Termination, Retirement, Resignations, Leaves of Absence, Employments, Changes of Status.

Non-Resident Student Agreements c. Non-Resident Student Attendance Agreements 2011-2012: Students coming into Bloomington total 10 and students leaving Bloomington total 14. For 2012-2013: students entering Bloomington total 13.

2. *Field Trip Approval* RESOLVED, that the School Board of Independent School District 271 approves field trips per the attached list (on file).

3. *Grants/Grant Application*

Bloomington Community Foundation a. RESOLVED, that the School Board of Independent School District 271 accepts a \$10,000 grant from the Bloomington Community Foundation to fund the Kindergarten School Readiness Skills Program (Kindersprouts) for summer 2011.

LCTS Grants/HSSC b. RESOLVED, that the School Board of Independent School District 271 accepts LCTS grants totaling \$161,282 from the Hennepin South Services Collaborative (HSSC) to fund five (5) school district projects during the 2012 calendar year.

4. *Finance Continuing Authority*

a. RESOLVED, that the School Board of Independent School District 271 authorizes the continuation of Board appointments and authorizations to begin January 1, 2012, and continue until the Board's organizational meeting January 9, 2012. This shall include: Chairperson and other Board officers, Deputy Clerk, designation of depositories for District funds, investment of surplus funds, representation of the Board at bid openings, use of facsimile signatures for financial transactions and personnel contracts, and appointment of Board representation to other governing boards and associations.

Gifts/Donations b. RESOLVED, that the School Board of Independent School District 271 accepts gifts and donations, as indicated in the background, in the amount of \$9,542.00.

Receipts/Disbursements Finance Reports c. Receipts and Disbursements as submitted.
d. Statement of Revenues and Statement of Expenditures for the month of October 2011.

5. *Regulation Update*

Revised Regulation 513.1 Granting Credits Grades 9-12 a. Revised Regulation 513.1 Granting of Credits Grades 9-12 was distributed to the School Board for information. The policy and regulation were reviewed at the April 26, 2010 Board Study Session. No changes were made to the policy at that time and the regulation was revised to reflect new practice of the decision to drop class rank as reported on high school transcripts. The regulation allows for the continuation of recording class rank within the system and providing it to parents for post secondary programs that require class rank (i.e. military academies) and any scholarship programs that require class rank. It also allows for providing parents a snapshot approximation with a system utilizing a cumulative GPA deciles report. The regulation update was distributed to the School Board on May 10, 2010.

For the current revision, again, there is no change in the policy. Revisions to the regulation were made to sections I. C. and I. E. 1. e. The modifications further clarify the regulation by referencing MN Statutes 124D.09 and 123A.06, Subd. 4.

Arlene Bush moved, Maureen Bartolotta seconded, to approve Part A items in accordance with all of the written material submitted to the School Board. Motion carried unanimously.

VI. PART B

Two-Month Agreement

Melissa Halvorson Wiklund moved, Jim Sorum seconded, that the School Board of Independent School District 271 approves entering into a two-month agreement between Hub Property Trust (Landlord) and ISD 271 (Tenant). The agreement extends the terms of the current lease from the first day of January 2012 to the last day of February 2012. The agreement provides that when the School Board approves a new four-year lease, the terms of the new lease will be retroactive to the first day of January 2012. Motion carried unanimously.

Currently, the Community Services Campus subleases 27,500 square feet of space from General Dynamics Advanced Information Systems (GD-AIS) at 8800 Queen Avenue. Approval of this agreement allows the landlord and the tenant time to finalize a four-year lease through December 31, 2015. It is understood that the tenant intends to enter a new lease with the landlord, subject to review and approval by the Bloomington School Board at the February 2012 regular School Board meeting. The term of the new lease will be retroactive to January 1, 2012. The landlord agrees to allow the tenant sufficient time beyond the current sublease expiration date of December 31, 2011, to maintain occupancy of the leased premises until School Board approval of the new four-year lease. Rent, and other fees, will be billed in accordance with the current lease provisions through February 29, 2012, and will be reconciled within the March 1, 2012, billing, subject to School Board approval of the terms and conditions of the new lease agreement.

On behalf of the District, the following were present to field questions from Board Members: Rod Zivkovich, Executive Director of Finance and Support Services; Tom Holton, Executive Director of Community Services; Neil Peterson, Real Estate Agent; and Mark Kampf, Krause Anderson Insurance. The new lease will be presented and discussed at the January 17 Board Study Session followed by Board approval at the February 13 meeting.

Audit Report 2010-2011

Jim Sorum moved, Arlene Bush seconded, that the School Board of Independent School District 271 accepts the Auditor's Reports from Kern, DeWenter, Viere, Ltd., which includes Audited Financial Statements, Audited Financial Statements of the Student Activity Accounts and accompanying Management Letters for the Fiscal Year Ended June 30, 2011. Motion carried unanimously.

Kern, DeWenter, Viere, Ltd. has completed a general financial audit for 2010-2011 conforming to State and Federal guidelines. KDV Principal Matt Mayer shared the details of the audit results with the School Board at the November 21 Study Session. He stated that the favorable financial position of the District is due to good stewardship.

Operating Transfers
Community Services

Maureen Bartolotta moved, Tim Culver seconded, that the School Board of Independent School District 271 approves the operating transfers of \$553,549 from the General Fund to certain programs accounted for in the Community Service Fund for fiscal year 2010-2011. Motion carried unanimously.

The annual process of financially closing a school year requires District Administration to make recommendations to the School Board to transfer resources between our District's accounting funds. Transfers are necessary because Community Service revenue is received and combined with General Fund revenues. The District deposits and records all this combined revenue into the General Fund. A transfer is subsequently made to record the revenue in Community Service. For example, the majority of SHAPE's revenue is initially received in the General Fund along with the District's state aid payments. At year-end, a transfer of resources from the General Fund to the Community Services Fund is required to recognize the amount of state aid generated by SHAPE students. Similarly, the District also makes transfers to recognize costs attributable to facilities such as Pond and Southwood Centers.

Committed Funds

Mark Hibbs moved, Arlene Bush seconded, that the School Board of Independent School District 271 approves committed funds in the areas specified as follows:

1. \$235,000 for Worker's Compensation Insurance.
2. \$232,382 for Third Party Medical Assistance.
3. \$66,172 for Wellness Dollars.
4. \$77,082 for Band Uniform and Instrument Replacement.
5. \$9,351,946 for Operating Referendum.
6. \$500,000 for Transportation Building.
7. \$2,721,764 for Transportation.
8. \$700,000 for Transportation Bus Purchase.
9. \$2,153,712 for Severance Insurance.
10. \$1,799,045 for Technology Replacement.
11. \$250,000 for LCTS Repayment.
12. \$1,000,000 for Energy Savings.
13. \$250,000 for Security Systems.

Motion carried unanimously.

These committed funds were identified in June. The dollar amount was determined upon the final audit, which now has been completed.

Final 2011 Pay 2012
Property Tax Levy

Melissa Halvorson Wiklund moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 approves the property tax levy for the final 2011 payable 2012 levy of \$43,442,157. BE IT FURTHER RESOLVED, that in the event of any changes to levy amounts by the Minnesota Department of Education, it is the intent of the School Board of Independent School District 271 to levy the appropriate amount as allowed by law.

The state requires that districts use the term "Maximum" on the certification sheet to allow these corrections to the levy. Motion carried unanimously.

The property tax levy was discussed in detail at the November 21 Study Session of the Board. The Board Chair called for public comment regarding the levy. No one came forward to address the Board. This action completes the levy process.

Annual Report
2010-2011

Tim Culver moved, Maureen Bartolotta seconded that the School Board of Independent School District 271 accepts the Annual Report for the 2010-2011 school year. Motion carried unanimously.

Rick Kaufman, Executive Director of Community Relations, and Jaclyn Swords, Community Relations Specialist, presented the report to the School Board. Each year, the District publishes an annual report detailing the accomplishments of the District for the previous school year. State law mandates many of the items contained in the report. The report was delayed this year due to the government shutdown. The 2010-2011 Annual Report will be produced as an online publication for the fourth consecutive year. A link to the report will be provided on the District's website and each individual school home page. Following the Board's approval, the public will receive specific and required notification of the report's availability through several communication channels, including the Winter Edition of *School Pages*, mailed to each Bloomington resident, fliers sent home with elementary school students, and notification included in the secondary schools' online newsletters. Non-English language families will have access to a summarized translation in Spanish, Vietnamese and Somali. The summarized version is based on recommendations provided by the cultural liaisons and are posted online with the full English version, and made available through the Office of Educational Equity. The District Curriculum Advisory Committee reviewed and approved the curriculum content that appears in the publication. Copies of the report will be sent to the Minnesota Department of Education as required.

School Calendar
2012-2013

Maureen Bartolotta moved, Melissa Halvorson Wiklund seconded, that the School Board of Independent School District 271 approves the calendar for the 2012-2013 school year. Motion carried unanimously.

The calendar for the 2012-13 school year was developed through Meet and Confer. Two calendar options were presented to the sites for review. Based on the feedback, a hybrid option was developed and is being recommended by the Meet and Confer group. The Administrative Cabinet, Principals, and the Labor Management Committee reviewed the proposed calendar. Maureen Bartolotta was the Board's representative for this process.

School Start Times
Effective 2012-2013

Assistant Superintendent Dr. Nancy Allen-Mastro presented information on the new state statute that requires schools to have a minimum number of instructional hours per year starting in 2012-2013. Our elementary and middle schools meet the required hours. The modified block schedule at the high school, which has two days per week of extended periods, leaves the high schools six hours short of the requirement.

To comply with the new statute, five minutes will be added to the high school student day starting fall of 2012. Start time will stay the same. End time will be five minutes later. These five minutes will affect the end of the day at the middle and elementary levels to accommodate the bus schedule. This means starting and ending the middle and elementary schools by five minutes.

Effective fall 2012-2013 – Student hours will be as follows:

High Schools (M, T & F)	7:50-2:25
High Schools (W & TH)	7:50-2:02
Middle Schools	7:55-2:25
Elementary Schools (w/o Hillcrest & Ridgeview)	8:45-3:05
Hillcrest	9:15-3:35
Ridgeview	9:05-3:25

Extended Field Trip
VVMS

Tim Culver moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 approves the Extended Field Trip Application for the 8th Grade students from Valley View Middle School to participate in a trip to YMCA Camp Widjiwagan in Ely, Minnesota. Motion carried unanimously.

Adam Haisman, teacher at Valley View Middle School submitted the Extended Field Trip Application for 8th Grade students to travel to Ely, Minnesota, from February 14-17, 2012. Students will be receiving instruction at the destination site for 4 days. The purpose of the trip is to provide a wilderness experience, group building, and environmental education.

KinderPlus Fees
2012-2013

Jim Sorum moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 approves increasing KinderPlus fees \$5.00/month for the 2012-2013 school year. The fee will be \$390/month, for a total fee of \$3,510.00. A minimum of 20 students will be required to offer a section. Motion carried unanimously.

KinderPlus is an option for parents seeking all-day school for their child. KinderPlus blends half-day kindergarten with an enriched half-day childcare experience. KinderPlus offers the same curriculum as traditional half-day sessions, yet it provides more time for enrichment activities. The State of Minnesota funds only half-day kindergarten; therefore, parents pay a monthly fee for the KinderPlus program. This enhanced half-day care option offers the same licensed teacher in the same classroom both morning and afternoon. To offset rising program expenses, we are proposing a \$5.00 monthly fee increase for the 2012-2013 school year. With this increase, we are still within the range of our neighboring districts. Representatives from the Kindergarten Oversight Committee and Assistant Superintendent have reviewed the fee rates. All of the elementary schools have the KinderPlus option available. Valley View Elementary provides all-day Kindergarten for no charge.

Community Services
Youth & Family
Program Fees

Maureen Bartolotta moved, Arlene Bush seconded, that the School Board of Independent School District 271 approves the proposed fee increases for Youth and Family Programs, which include Summer Spectrum, Galaxy, School Readiness and Early Learners Academy. Motion carried unanimously.

Tom Holton, Executive Director of Community Services, and Carol Huttner, Director of Youth and Family Programs, presented information on the proposed fee increases to cover increased operating expenses for the programs. Registration information for the programs will be prepared after the first of the year. Board members discussed programs offered related to parent demand for programs.

Budget Adjustments
2012-2013

The School Board reviewed and discussed the financial position of the school district and whether or not budget adjustments were needed for the upcoming school year. Financial updates and discussions have occurred since September. Consideration was given to the recent audit results for the District and the State's announcement of a budget surplus of \$867 million. By consensus, the Board determined that no budget adjustments will be recommended for the 2012-2013 school year.

VII. BOARD COMMITTEE
REPORTS

Chuck Walter reported on the December meeting of the District Curriculum Advisory Committee. Arlene Bush attended a Rotary meeting at which STRIVE students from Jefferson and Kennedy were recognized.

VIII. SUPERINTENDENT'S
REPORT

Superintendent Les Fujitake highlighted upcoming Board activities. The regularly scheduled Study Session (4th Monday) falls on December 26, which is winter break or holiday observance for some staff and the District is closed. Tim Culver moved, Arlene Bush seconded, to cancel the Study Session scheduled for December 26. Motion carried unanimously.

Maureen Bartolotta moved, Melissa Halvorson Wiklund seconded, to establish a Study Session on Tuesday, January 3, at 7 p.m. to discuss Board organizational matters for 2012. Motion carried unanimously.

The next meeting of the School Board is scheduled for January 9, which will be the Board's organizational meeting for 2012. Reelected Board Member Maureen Bartolotta and new board members Dick Bergstrom and Nelly Korman will take their Oath of Office.

Superintendent Les Fujitake extended seasons greetings and a wish for happy holidays. He thanked all staff for their commitment and dedication as we continue to provide the best possible education for all of our learners.

IX. OTHER

None.

X. ADJOURNMENT

There being no further business to come before the School Board, Jim Sorum moved, Mark Hibbs seconded, to adjourn the meeting. Motion carried unanimously. The meeting was adjourned at 9:10 p.m.

Tim Culver, Clerk