

**MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 271
Bloomington, Minnesota**

December 11, 2017

- I. ROLL CALL Pursuant to due call and notice thereof, and there being a quorum present, the School Board of Independent School District 271, was called to order by Chair Ric Oliva at 7:02 p.m. on December 11, 2017, in the Arlene Bush Board Room at the Educational Services Center, 1350 West 106th Street, Bloomington, Minnesota.
- Members Present Ric Oliva, Chair; Tom Bennett, Vice Chair; Nelly Korman, Clerk; Jim Sorum, Treasurer; Maureen Bartolotta, Dick Bergstrom and Dawn Steigauf. Student School Board Representatives Ethan Skophammer, Kennedy High School; and Jackson Domagala, Jefferson High School.
- Administration Present Les Fujitake, Eric Melbye, Andy Kubas, John Weisser, Rod Zivkovich, Dave Heistad, Jennifer McIntyre, Tamra Sieve, and Rick Kaufman.
- Attorney Present David Holman.
- II. PLEDGE OF ALLEGIANCE Recited.
- III. APPROVAL OF THE AGENDA Tom Bennett moved, Maureen Bartolotta seconded, to approve the agenda. Motion carried unanimously.
- IV. RECOGNITION OF STUDENTS/STAFF/PUBLIC Friend The School Board recognizes friends of the Bloomington Public Schools. Tonight we recognize the Minnesota PTA. Rick Kaufman, Executive Director of Community Relations, provided an overview of the work and commitment of the Minnesota PTA to support the mission of advocating for children and families. The current president of the organization is Heather Starks. Ms. Starks introduced four other Bloomington parents who serve on the twelve-member Board, including Jason and Mary Thiel who were two-thirds of the tri-chairs for Yesforbps committee. Ms. Starks highlighted that unique to Bloomington Public Schools from across Minnesota—each school in the district has a PTA. The Minnesota PTA supports the mission to make every child’s potential a reality by engaging and empowering families and communities in advocating for all children. Ms. Starks shared the various opportunities for leadership in the organization, including presentations at the Minnesota School Boards Association and Education Minnesota sharing how school boards work with PTAs and teachers work with PTAs.
- Student Board Representatives Jackson Domagala reported on Jefferson High School activities—highlights included spirit week, choir concert, student government sponsored food drive, winter formal January 14, winter sports, presentation focusing on student behavior expectations and upcoming winter break. Ethan Skophammer reported on Kennedy High School activities—highlights included winter sports, holiday show, new pictures in Eagle Hallway and new art coming, PTSA meeting focusing on mental health. He also announced that Kennedy is in need of lunch volunteers.

Ric Oliva Vice Chair Tom Bennett honored Ric Oliva as he presides over his last School Board meeting by highlighting his commitment and dedication over the last four years of service. Mr. Oliva chose not to seek re-election. A couple of major accomplishments included the revitalization of the Board Youth Advisory Council and the empowering of the student voice by having student representatives on the School Board. Another major effort was his work on the Board Policy Committee. On behalf of the School Board, Mr. Bennett presented Mr. Oliva with an engraved school bell. Mr. Oliva shared reflections.

V. PART A

1. *Board Business*
Minutes

- a. Minutes of the Regular School Board Meeting on November 27, 2017.
- b. Licensed Personnel: Retirement, Employments, Change of Status.

Personnel Actions

Independent Personnel: Employments. Classified Personnel: Terminations, Retirement, Resignations, Employments, Changes of Status.

2. *Field Trips Approval*

RESOLVED, that the School Board of Independent School District 271 approves field trips per the attached list (on file).

3. *Grant*
HSSC/LCTS

RESOLVED, that the School Board of Independent School District 271 accepts LCTS grants totaling \$90,000 from the Hennepin South Services Collaborative (HSSC) to fund three school district programs during the 2018 calendar year.

4. *Contracts/Agreements*
LCTS Subcontractor

RESOLVED, that the School Board of Independent School District 271 approves the proposed agreement between the State of Minnesota, through the Hennepin County Human Services and Public Health Department and Independent School District 271. [Effective January 1, 2018 through December 31, 2022.]

Maureen Bartolotta moved, Dawn Steigauf seconded, to approve Part A items in accordance with all of the written material submitted to the School Board. Motion carried unanimously.

VI. PART B

Committed Funds

Dawn Steigauf moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 approves committed funds in the areas specified as follows:

- 1. \$90,965 for Wellness Dollars
- 2. \$106,324 for Band Uniform and Instrument Replacement
- 3. \$1,323,054 for Operating Referendum
- 4. \$4,235,550 for Transportation
- 5. \$1,090,438 for Athletics and Activities
- 6. \$166,254 for Staff Development
- 7. \$757,824 for Site Department Carry Over Funds

Motion carried unanimously.

Last June, committed fund categories were identified. Now that the audit for 2016-2017 is complete, dollar amounts are designated for the identified categories.

Operating Transfers—
Community Service
Internal Service Funds

Maureen Barolotta moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves the operating transfers of \$305,107.04 from the General Fund to certain programs in the Community Service Fund and \$3,150,000 from Internal Services Fund to General Operating Funds for fiscal year 2016-2017. Motion carried unanimously.

The annual process of financially closing a school year requires District Administration to make recommendations to the School Board to transfer resources between our District's accounting funds. The transfer to Community Service Fund was to provide revenue to offset General Fund cost associated with Pond and Southwood programs. The transfer of funds from Internal Services was the result of reconciling our reserves with future obligations for OPEB, severance and vacation benefits.

Audit Report
2016-2017

Jim Sorum moved, Tom Bennett seconded, that the School Board of Independent School District 271 accepts the Auditor's Reports from BerganKDV, Ltd, which includes Audited Financial Statements, Audited Financial Statements of the Student Activity Accounts and accompanying Communication Letters for the Fiscal Year Ended June 30, 2017. Motion carried unanimously.

BerganKDV, Ltd. has completed a general financial audit for 2016-2017 conforming to State and Federal guidelines. Matt Mayer of BerganKDV presented highlights of the independent audit report indicating an unmodified, clean opinion, which is the best opinion that can be provided. This means that the District's financial statements are fairly presented and materially accurate giving a true picture of the District's finances. He also reported for 2016-2017, an unmodified opinion on a single audit performed in accordance with OMB Circular A-133—Special Education and Minnesota Legal Compliance; no findings. Mr. Mayer's presentation to the School Board included general fund budget and actuals, average daily membership and pupil units, general fund sources of revenue and expenditures stating approximately 70% of the general fund budget is expended for instruction, 4% for administration and 3% on support services. He also highlighted the general fund operation and the financial position, unrestricted fund balance as a percentage of unrestricted expenditures, long-term debt, tax levies, tax capacity rate, referendum tax rate and referendum market value, the food service fund and the community service fund. Revenue growth was moderate; up 2.1%. Spending has been flat for the last three years. The District chose to spend down its fund balance by a final total of \$2.9 million. The fund balance is within the 5-8% parameter set by Board policy.

2017-2018 Mid-Year
Budget Adjustments

Tom Bennett moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves adjusting the 2017-2018 budget for all funds by increasing revenues by \$1,399,328 and increasing expenditures by \$3,251,944. Motion carried unanimously.

Annually, Administration proposes adjustments to update our current year budgets. The four major budget adjustment categories are: Prior year carry over, Updated information, Grants/Donations/Revenue and Other. A worksheet (on file) reflects revised budgets by fund.

Property Tax
Levy Certification
Final 2017
Payable 2018/
Public Comment

Nelly Korman moved, Dick Bergstrom seconded, that the School Board Independent School District 271 approves the proposed final property tax levy for the 2017 payable 2018 levy of \$57,001,564. BE IT FURTHER RESOLVED, that in the event of any changes to levy amounts by the Minnesota Department of Education, it is the intent of the School Board of Independent School District 271 to levy the appropriate amount as allowed by law.

Rod Zivkovich, Executive Director of Finance and Support Services, reviewed the levy process and timeline. He then provided an overview of the 2017-2018 adopted budget including revenues by source and expenditures by program for all funds.

PROPOSED 2017 PAYABLE 2018 LEVIES

Referendum	\$18,602,186
Referendum Other	8,798,786
Other	16,755,155
Community Services	1,824,163
Debt Services	<u>11,021,273</u>
Proposed Certified Levy	<u>\$57,001,564</u>

The Proposed 2017 Pay 2018 levy represents a \$5,456,313 increase (\$4,923,413 new voter approved levy) from our 2016 Pay 2017 levy.

Board Chair Ric Oliva called for public comment for Truth in Taxation for the proposed levy. No one addressed the School Board. Public comment was declared closed by the Board Chair.

Motion carried unanimously.

Tonight's School Board action completes the levy process, which included:

- Submission of levy data and calculations of formulas that produced the preliminary levy certification document in September 2017.
- Mailing by the county auditor of Truth-in-Taxation statements in November 2017.
- Presentation of Fiscal 2017-2018 Budget and Proposed 2017 Payable 2018 Levy.

WBWF Annual
Report 2016-2017

Dick Bergstrom moved, Nelly Korman seconded, that the School Board of Independent School District 271 accepts the World's Best Workforce Annual Report for the 2016-2017 school year. Motion carried unanimously.

Rick Kaufman, Executive Director of Community Relations, indicated that the State's World's Best Workforce law requires school districts to publish a report annually. The report must include results and progress made on our District's Strategic Plan during the previous school year. Therefore, each year, our District publishes The World's Best Workforce Annual Report. The report uses our Strategic Plan's Pathways to Graduation vision to present the required information.

The report is published in the format of our community newsletter, *School Pages*. Our District's Pathways Advisory Committee reviewed and approved the curriculum content that appears in the publication. Information from this publication will be included in a required report to the Minnesota Department of Education. Our 2016-2017 World's Best Workforce Annual Report also will be produced as an online publication. A link to the report will be provided on school and district websites.

District Strategic
Plan Refresh 2017

Dick Bergstrom moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 approves a refreshing of the district's Strategic Plan Vision and Strategic Directions. The refreshed Vision will read:

Bloomington Public Schools is an early childhood to age 21 system that prepares all learners for Pathways to Career and College Readiness.

Each learner has a Personal Growth Plan to meet the following milestones:

- Pre-School Ready
- Kindergarten Ready
- On Course for Elementary Success
- Middle School Ready
- High School Ready
- Career and College Ready

The refreshed Strategic Directions will read:

Maximize learner growth and close the achievement gap by:

- Delivering INSTRUCTION through an innovative and integrated system designed to support transitions and help all learners so they are career and college ready.
- Developing LEARNING SUPPORTS that are innovative and facilitate problem solving to remove barriers so students can access their educational pathway.
- Ensuring RESOURCE MANAGEMENT prioritized to meet the district's strategic directions.

Motion carried unanimously.

At the World's Best Workforce Annual Meeting held on December 11, 2017, Administration presented the district's Pathways to Graduation Vision. Administration also presented Strategic Directions designed to bring to life the Pathways to Graduation Vision. The School Board reviewed and discussed a refreshed Strategic Plan at its November 6 study session. Administration recommended, and the School Board supported, the refreshing of the district's Strategic Plan with the Pathways to Career and College Readiness Vision and related Strategic Directions.

New Policy 620 Tom Bennett moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves new Policy 620, Credit for Learning. Motion carried unanimously.

New Policy 620 is an MSBA mandatory policy. The purpose of the policy is to recognize student achievement that occurs in post-secondary enrollment options, other advanced enrichment programs, and out of district online learning programs. The purpose also is to recognize student achievement that occurs in other schools, in alternative learning sites, and in out of school experiences. On November 29, the School Board Policy Committee reviewed the new policy. There is no accompanying regulation for this policy.

Board Legislative Committee Report The Board Legislative Committee (Nelly Korman, Ric Oliva and Dawn Steigauf) met to discuss the legislative platform for 2018 and the role of the Bloomington Advocacy Council. Ms. Korman provided a summary of the discussions. Resolutions are presented to the full School Board for consideration.

BAC Plan Dawn Steigauf moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 approves the proposed plan changes to the Bloomington Advocacy Council (BAC). Motion carried unanimously.

The Bloomington Advocacy Council (BAC) has completed its first year. Going forward, the BAC will report to the School Board rather than the Board Legislative Committee. The role of the BAC would be in two areas—political action and advocacy—as outlined in the attached plan (on file). BAC membership will be approved by the School Board. BAC, to the extent possible, shall reflect the diversity of the district and its school sites, and contain fifteen members including, two School Board members (Board Legislative Committee Chair and the Board Community Engagement Committee Chair), and one-third parents of school-aged children.

Board Legislative Priorities 2018 Ric Oliva moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 approves legislative priorities for the 2018 legislative session that support an increase in funding for special education and a reduction of the current cross subsidy, local control authority to renew an expiring referendum, and an increase in funding for English Learner programs. Further, the School Board supports the Minnesota School Boards Association resolutions regarding special education funding at the State and Federal levels.

Ric Oliva moved, Maureen Bartolotta seconded, to amend the motion to include the priorities as presented and included in the Board material. Motion to amend carried unanimously.

Chair Oliva called for the vote on the amended motion. Motion carried unanimously.

The Board Legislative Committee developed priorities for the 2018 legislative session. Attached for background information are statements that were considered in determining those priority recommendations. Additional position items will be brought to the School Board after January, if needed.

The Board Legislative Committee also recommended adoption of the two resolutions approved by the Minnesota School Boards Association (MSBA) at its Delegate Assembly. MSBA has requested support from all school districts regarding special education funding at both the State and Federal levels. Once approved, the attached resolutions will be signed and forwarded to MSBA in support of its legislative platform.

Nelly Korman, Maureen Bartolotta and Dick Bergstrom are MSBA Delegate Assembly members for 2017 and 2018.

VII. BOARD MEMBER REPORTS

School Board members reported on various meetings and activities including school visits and attendance at holiday shows. Dick Bergstrom, Maureen Bartolotta and Nelly Korman attended the MSBA Delegate Assembly. Ric Oliva reported on meetings of the Board Advocacy Council and the Board Legislative Committee, which Nelly Korman and Dawn Steigauf also attended. Ric Oliva expressed appreciation to the Board Student Advisory Council for their work and their focus on unity projects this year.

VIII. SUPERINTENDENT'S REPORT

Superintendent Les Fujitake presented administration's request for action pertaining to Board sessions.

Dick Bergstrom moved, Maureen Bartolotta seconded, to establish a professional development session of the School Board on January 8, 2018, at 6:00 pm in Room 601. The topic is Equity Briefings facilitated by Andy Kubas. Motion carried unanimously.

Superintendent Fujitake expressed appreciation to Ric Oliva for his four years of service on the School Board.

IX. OTHER

None.

X. ADJOURNMENT

There being no further business to come before the School Board, the meeting was adjourned at 8:56 p.m.

Nelly Korman, Clerk