

B.O.T.E. Job Order Form

Bloomington Occupational Training and Evaluation

Order Date: _____

Staff Name: _____

Staff Location: _____

Staff Extension Number: _____

Date Needed: _____

Job Instructions: (Please include an example of a finished product and ALL materials needed to complete the project.)

All Bloomington Public Schools staff: please send your materials, instructions, example, and this form through the District courier in a secure box addressed to: BOTE.

For questions call Kristine Delfs at 952-681-6206.

For BOTE staff only:

Completion date: _____ Comments: _____