

INDEPENDENT SCHOOL DISTRICT 271  
Bloomington, Minnesota

**REQUEST FOR SCHOOL BOARD ACTION**

DATE OF BOARD MEETING: October 23, 2017

SUBJECT: Revised Policy 630, International Student Exchange Program

ORIGINATING DEPARTMENT: Academic Services


APPROVAL OF ADMINISTRATIVE CABINET MEMBER: Eric Melbye  
Assistant Superintendent

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**RESOLUTION FOR BOARD TO ADOPT:**

RESOLVED, that the School Board of Independent School District 271 approves revised Policy 630, International Student Exchange Program.

**RECOMMENDATION OF SUPERINTENDENT:**

Approve. 

**BACKGROUND:**

The purpose of Policy 630 is to establish guidelines for high schools to apply in accepting foreign exchange students.

On October 16, 2017, the School Board Policy Committee reviewed revised Policy 630, prepared and presented by Administration. The committee discussed the draft revisions.

One additional edit was made by the committee and is reflected in the revised policy being recommended for approval.

This policy is not mandatory according to the Minnesota School Boards Association (MSBA).

Adopted: July 16, 1985  
Revised: April 10, 2000  
Board Revised: October 23, 2017  
Contact Person: Assistant Superintendent

## **POLICY 630            INTERNATIONAL STUDENT EXCHANGE PROGRAM**

### **I.        PURPOSE**

To establish guidelines for high schools to apply in accepting foreign exchange students.

### **II.       GENERAL STATEMENT OF POLICY**

The District supports student international exchange programs designed to provide students from Bloomington the opportunity to have education and social experiences in countries outside the United States and to provide foreign students the opportunity to participate in the Bloomington education program tuition free for one year.

Toward that end, the district shall support organized efforts designed to facilitate student exchange by the exchange programs recognized by the State of Minnesota and registered with the Minnesota Secretary of State's Office.

According to Minnesota State High School League Rules, foreign students who transfer through a recognized foreign exchange program are eligible to compete at all levels of interscholastic competition.

Board Review: July 16, 1985  
April 10, 2000  
Board Review: October 23, 2017  
Contact Person: Assistant Superintendent

## **REGULATION 630 INTERNATIONAL STUDENT EXCHANGE PROGRAMS**

### **I. ELIGIBILITY TO ENROLL IN A BLOOMINGTON PUBLIC HIGH SCHOOL**

Students who enter the United States with a non-immigrant (student) visa through a state approved international student exchange program are eligible to apply for enrollment for one year at a Bloomington Public High School.

#### **Other Eligibility Requirements:**

- A. The exchange student must have a permanent host family placement for the duration of their exchange experience: full year, semester, quarter. Exchange programs such as the Rotary program that schedule multiple family placements during the exchange experience, will be considered permanent placements.
- B. The host family must live within the high school attendance area.
- C. The exchange student must provide evidence of significant English fluency either through examination or teacher affidavit.
- D. The exchange student must receive all vaccinations required by the Minnesota school immunization law.
- E. The building principal of the high school involved must determine that there is sufficient schedule availability to accept the student.
- F. Students who have already graduated from high school in their home country are eligible for the international student exchange program. They are considered resident pupils and generate state aid.

### **II. METHOD OF ENROLLMENT**

- A. Prior to the student's arrival, the local representative of the local international exchange organization or the potential host parent will contact the appropriate Bloomington Public High School to enroll the exchange student. The representative or host parents will fill out a Request for Admission form and the standard Bloomington Public Schools Registration form. The standard Registration form contains all the elements of the Tennessen Warning, which guarantees privacy rights under the Minnesota Government Data Privacy Act. The Tennessen Warning is required whenever private information is obtained by a government agency. It explains how the personal information will be used, the fact that the applicant may refuse to provide personal information, the consequences that will result if information is not supplied, and who is authorized to receive the data. If the exchange student is under age 18 the host parents may sign the registration. Students over 18 years of age should add their signatures to the form after arrival in the U.S.

- B. At the time of enrollment, proof of English fluency, host family information, proof of student vaccinations, and organization and host family emergency numbers must be provided.
- C. The high school principal will approve enrollment if all eligibility requirements have been met and, unless the principal has agreed to allow an exception, the student can enroll and begin classes before the start of a trimester.
- D. A meeting with appropriate school counselor will be arranged to prepare a class schedule.

### III. TIMELINE

January-May	Organization representative or host family contacts the high school requesting admission.
June	If permission to enroll is approved by high school principal, the host family or organization representative enrolls the student.
August	Meet with high school counselor to prepare student schedule.
During the Exchange Experience	Organization and host family maintain communication with appropriate high school representative to deal with adjustment, progress, concerns, and problems.