

Agreement for Services between ThinkSelf, Inc. and ISD #271, Metro South Adult Basic Education

This agreement between ThinkSelf, Inc. and ISD #271, Metro South Adult Basic Education is for services for one year starting September 1, 2018 through August 31, 2019. Contract will not automatically renew without written notification and signature by both parties.

ThinkSelf, Inc., located at 2375 University Ave W, Suite 110, St. Paul, MN 55114, is a Community Based Organization (CBO) and Adult Basic Education (ABE) consortium that serves the state of Minnesota. ThinkSelf is a private, non-profit organization that was established in 2017. ThinkSelf has two partnership classrooms throughout the state, one of which is located at Metro South ABE, (ISD #271), 2575 West 88th Street, Bloomington, MN 55431. ThinkSelf Deaf ABE works with Metro South ABE as a partner school district with the common goal of providing quality education to Deaf and hard of hearing adults within the Metro South system.

Metro South ABE provides to ThinkSelf, at no charge, the following:

- Access to a classroom, generally on Mondays and Wednesdays from 6:00 p.m. to 8:45 p.m. during the Metro South ABE school year.
- Access to secured file cabinet in classroom for storage of curriculum materials and supplies.
- Access to internet, computers, data projector in Room 308.
- Access to copy machine.

Metro South ABE is responsible for the following:

- Notifying ThinkSelf staff of building closures due to weather related school closing or other emergency.
- Notifying ThinkSelf staff of emergency protocols and emergency drills during scheduled ThinkSelf classes.

ThinkSelf is responsible for the following:

- Hiring, training and supervision of ThinkSelf instructors and volunteers in accordance with MDE ABE standards and policies.
- Intake, registration and assessment for adult students enrolled in deaf ABE instruction.
- Retention of confidential student records in accordance with MDE ABE policy.
- Providing all instructional materials and supplies.
- Providing Metro South ABE contact person with names, email and cell phone numbers of ThinkSelf instructional staff.
- Notifying Metro South contact person of ThinkSelf class cancellation and schedule changes.

This agreement is for exchange of facilities and services only. Fees are not paid by either party.

Contract authorized representative for ThinkSelf is:
Aaron Gutzke
2375 University Avenue West, Suite 110, St. Paul, MN 55114
651-964-2052
aaron@thinkself.org


For ISD #271 contact is:
Kellie McGowan
2575. W. 88th Street, Bloomington, MN 55431
952-681-6122
kmcgowan@isd271.org

Neither party shall assign or transfer any rights or obligations under this contract without prior written consent of the other party. Each party shall carry \$1,000,000 per occurrence commercial general liability coverage, \$2,000,000 general aggregate, \$1,000,000 per accident workers compensation coverage for its own employees, \$1,000,000 auto liability, \$2,000,000 per occurrence umbrella liability, \$2,000,000 aggregate and each party shall indemnify, save hold harmless representatives, employees from any and all claims or causes of action including attorney's fees arising from the performance of this contract by agents or employees. Current insurance certificate with agent and company name(s) will be provided annually. Each party shall comply with Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13 as it applies to all data provided in accordance with this contract and as it applies to all data, created, generated, collected, received, stored, used, maintained, or disseminated in accordance with this contract. Each party shall prohibit discrimination and ensure equal opportunities in its educational programs, activities and all aspects of employment for all individuals regardless of race, color, creed, religion, gender, national origin, sexual orientation, veteran's status, marital status, age, disability, status with regard to public assistance, or inclusion in any group or class against which discrimination is prohibited by federal, state, or local laws and regulations.

Signed by:

ISD #271, Metro South ABE

Signature _____
Printed Name _____
Title _____
Date _____

ThinkSelf, Inc. Signature  _____
Printed Name Aaron Gutzke
Title Executive Director
Date 7/11/18

THINKSELF 7/11/2018