

February 13, 2017

INDEPENDENT SCHOOL DISTRICT NO. 271
Bloomington, Minnesota

REQUEST FOR SCHOOL BOARD ACTION

DATE OF BOARD MEETING: February 13, 2017
SUBJECT: Routine Board Action
ORIGINATING DEPARTMENT: Human Resources
APPROVAL OF ADMINISTRATOR: Mary Burroughs, Executive Director of Human Resources

RESOLUTION FOR BOARD TO ADOPT:

RESOLVED, that the School Board of Independent School District 271 approve the personnel actions as attached.

RECOMMENDATION OF SUPERINTENDENT:

Approve.

BACKGROUND:

Licensed Personnel	- Leaves of Absence - Employments - Change of Status
Independent Personnel	- Resignations - Employment - Change of Status
Classified Personnel	- Leave of Absence - Termination - Retirement - Resignations - Employments - Changes of Status

LICENSED PERSONNEL – LEAVES OF ABSENCE

Full Name	Position	Building	Effective Date	Anticipated Return
Earley, Nathan	Mathematics Teacher	Kennedy High	August 28, 2017	August 27, 2018
Kellum, Kimberly	Grade 1 Teacher	Westwood Elementary	August 28, 2017	August 27, 2018

LICENSED PERSONNEL – EMPLOYMENTS

Full Name	Position	Building	FTE	Salary	Class	Step	Effective Date
Johnson, Laura	Multi-Cat Teacher	Oak Grove Elementary	1.0	\$22,140.80	BA+20	1	January 17, 2017
Smith, Thomas	Adult ESL Instructor	HTC – EP / Metro South	1.485 hours/day, 105 days/year	\$37.37/hr	MA	10	January 30, 2017
Wedell Ueki, Lisa	Media Center Director	Normandale Hills Elementary	1.0	\$35,525.29	MA+30	9	January 23, 2017

These positions are within Board-approved staffing allocation

LICENSED PERSONNEL-LONG CALL RESERVE-EMPLOYMENTS

Full Name	Position	Building	FTE	Salary	Class	Step	Effective Date
Vlasin, Emilee	Grade 1 Teacher	Washburn Elementary	1.0	\$13,434.37	BA	1	January 25, 2017

These positions are within Board-approved staffing allocation

LICENSED PERSONNEL – LONG CALL RESERVE CHANGE OF STATUS

Full Name	Position	Building	Action	Salary	Class	Step	Effective Date
Becker, Katja	Kindergarten Teacher	Valley View Elementary	Extended to 180 days from 117 days	\$40,317	BA+10	1	August 29, 2016

INDEPENDENT PERSONNEL – RESIGNATIONS

Full Name	Position	Building	Effective Date
Huttner, Carol	Director of Youth and Family Management Services	Pond Family Center	March 1, 2017
Mischke, Mary	Early Childhood Specialist Pre-K	Pond Family Center	February 3, 2017

INDEPENDENT PERSONNEL - EMPLOYMENT

Full Name	Position	Building	Action	Salary	Effective Date
Polson, John	Youth and Family Coordinator	Hillcrest Community	8.0 hours/day 261 days/year	\$52,176.96 pro-rated to \$22,989.85	January 23, 2017

This position is within Board-approved staffing allocation

INDEPENDENT PERSONNEL – CHANGE OF STATUS

Full Name	Position	Building	Action	Salary	Effective Date
Mohamed, Zanib	Cultural Liaison	Kennedy High	Decrease in hours per day from 7.4 to 3.8	\$17,113.68	December 5, 2016

CLASSIFIED PERSONNEL – LEAVE OF ABSENCE

Full Name	Position	Building	Effective Date	Anticipated Return
McHale, Meghan	Program Management Aide Paraprofessional	Ridgeview Elementary	January 31, 2017	April 17, 2017

CLASSIFIED PERSONNEL - TERMINATION

Full Name	Position	Building	Effective Date
Allen, Christopher	Program Management Aide Paraprofessional	Jefferson High	January 27, 2017

CLASSIFIED PERSONNEL – RETIREMENT

Full Name	Position	Building	Effective Date	Years of Service
Swanson, Bruce	Bus Driver	Transportation Center	January 31, 2017	8

CLASSIFIED PERSONNEL – RESIGNATIONS

Full Name	Position	Building	Effective Date
Anderson, Brianna	Activities Assistant	Poplar Bridge Kids Safari	January 25, 2017
Carston, Victoria	Food Service Helper	Oak Grove Elementary	January 25, 2017
Christopherson, Kristen	Administrative Clerk	Metro South ABE	January 31, 2017
Coleman, Lori	Bus Driver	Transportation Center	January 3, 2017
Dillon, Madison	Program Management Aide Paraprofessional (this position only)	Southwood Center	January 7, 2017
Harlston, Bria	Activities Assistant	Washburn Kids Safari	January 9, 2017
Klehr, Kelly	Activities Assistant	Washburn Kids Safari	December 15, 2016
Kottwitz, Sarah	Activities Assistant	Olson Elementary Kids Safari	January 25, 2017
Spohn, Nathan	Program Management Aide Paraprofessional	Poplar Bridge Elementary	February 10, 2017
Wynn, Alyssa	Activities Assistant	Poplar Bridge Kids Safari	February 24, 2017

CLASSIFIED PERSONNEL – EMPLOYMENTS

Full Name	Position	Building	Action	Class	Step	Effective Date
Carcione, Aaron	Activities Assistant	Poplar Bridge Kids Safari	3.4 hours/day, 261 days/year	II	2	January 16, 2017
Eckstrom, Jacob	Base Custodian	District Float	8.0 hours/day, 261 days/year	I	2	January 24, 2017
Gardner, Zachary	Instructional Assistant Paraprofessional	Oak Grove Elementary	5.1 hours/day, 180 days/year	III	4	January 16, 2017
Hallquist, Deborah	Food Service Helper	Kennedy High	4.0 hours/day, 182 days/year	I	1	February 1, 2017
Hirschfeld, Alma	Program Management Aide Paraprofessional	Valley View Middle	6.2 hours/day, 180 days/year	III	5	January 11, 2017
Kamp, John	Activities Assistant	Oak Grove Middle Galaxy Youth Center	1.8 hours/day, 102 days/year	II	1	January 4, 2017
Mohamud, Deejo	Program Management Aide Paraprofessional	Valley View Middle	6.2 hours/day, 180 days/year	III	5	January 31, 2017

CLASSIFIED PERSONNEL – EMPLOYMENTS (Continued)

Full Name	Position	Building	Action	Class	Step	Effective Date
Reilly, Mary	Counseling Secretary	Jefferson High	8 hours/day, 261 days/year	III	6	January 23, 2017
Skophammer, Roger	Bus Driver	Transportation Center	5.08 hours/day, 179 days/year	II	1	January 18, 2017
Tong, Julie	Program Management Aide Paraprofessional	Southwood Center	3.0 hours/day, 58 days/year	III	2	January 24, 2017

These positions are within Board-approved staffing allocation

CLASSIFIED PERSONNEL – CHANGE OF STATUS

Full Name	Position	Building	Action	Class	Step	Effective Date
Clark, Lisa	Media Center and Administrative Clerk	Jefferson High	End assignment and accept Switchboard/ Receptionist position at Jefferson High, 8 hours/day, 201 days/year	I	6	February 8, 2017
Espy, Stephanie	Receptionist/ Switchboard	Jefferson High	End assignment and accept Activities Secretary position at Jefferson High, 8.0 hours/day, 261 days/year	III	6	January 23, 2017
Gardner, Zachary	Instructional Assistant Paraprofessional	Oak Grove Elementary	Accept additional assignment as Activities Assistant at Oak Grove Middle Galaxy Youth Center, 2.5 hours/day, 170 days/year	II	1	January 16, 2017
Haas, Bernadine	Bus Driver	Transportation Center	Increase in hours from 4.5 to 6.17/day, 179 days/year	II	1	January 2, 2017
Hutchins, Jennifer	Administrative Clerk	Kennedy High	End assignment and accept Media/Production Clerk at Kennedy High, 8 hours/day, 190 days/year	II	9	January 16, 2017

CLASSIFIED PERSONNEL – CHANGE OF STATUS (Continued)

Full Name	Position	Building	Action	Class	Step	Effective Date
Nguyen, Nhon	Bus Driver	Transportation Center	Increase in hours from 4.4 to 6.07/day, 179 days/year	II	2	January 2, 2017
Radosevich, Robin	Base Custodian	Kennedy High	Accept promotion to Night Lead at Kennedy, 8 hours/day, 261 days/year	III	15	December 27, 2016
Steffen, Amy	Activities Secretary	Jefferson High	End assignment and accept Office Support Clerk position at Jefferson High, 6 hours/day, 183 days/year	I	6	January 16, 2017

CLASSIFIED PERSONNEL – CHANGES OF STATUS – TRANSPORTATION EMPLOYEES

The following Transportation employees had the indicated changes of status in their work hours effective December 1, 2016, due to the Quarter Hourly Averaging that was completed:

NAME	POSITION	Current Hours/Day	Change	Increase or Decrease	Days/Year
Alsup, Harold	Bus Driver	7.12	7.94	0.82	179
Anderson, Barbara	Bus Assistant	7.46	6.62	-0.84	179
Anderson, Mark	Bus Driver	4.97	4.35	-0.62	179
Anderson, Patrice	Bus Driver	5.28	5.33	0.05	179
Bassamore, Carol	Bus Assistant	5.25	5.75	0.50	179
Becker, Gregory	Bus Driver	5.48	5.71	0.23	179
Berge, Karen	Bus Driver	7.67	6.87	-0.80	179
Campbell, Tracy	Bus Driver	5.89	5.90	0.01	179
Carston, John	Bus Driver	7.09	7.28	0.19	179
Carter, Yolanda	Bus Driver	5.17	5.16	-0.01	179
Castro, Atenaida	Bus Assistant	4.22	4.43	0.21	179
Castro, Orestes	Bus Assistant	4.65	5.44	0.79	179
Countryman, Nicole	Bus Assistant	6.00	6.67	0.67	179
Daniels, Rodney	Bus Driver	6.76	6.51	-0.25	179
Doan, Tammy	Bus Driver	6.65	7.48	0.83	179

**CLASSIFIED PERSONNEL – CHANGES OF STATUS – TRANSPORTATION
EMPLOYEES (Continued)**

NAME	POSITION	Current Hours/day	Change	Increase or Decrease	Days/Year
Ehorn, Glenn	Bus Driver	7.87	8.00	0.13	179
Fourniea, Paul	Bus Driver	7.55	6.35	-1.20	179
Foy, Thomas	Bus Driver	4.97	4.46	-0.51	179
Francois, Eugene	Bus Driver	6.24	5.95	-0.29	179
Graff, Gerard	Bus Driver	3.87	4.28	0.41	179
Green, Sherri	Bus Driver	4.12	4.16	0.04	179
Hamilton, Tina	Bus Driver	7.50	7.83	0.33	179
Harden, Michael	Bus Driver	7.35	7.63	0.28	179
Harrel, Ann	Bus Driver	4.64	4.44	-0.20	179
Henderson, Mark	Bus Driver	4.79	4.82	0.03	179
Hunt, James	Bus Driver	5.63	5.60	-0.03	179
Huseth, Carlton	Bus Driver	4.41	4.43	0.02	179
Johnson, Eric Deane	Bus Driver	8.00	7.74	-0.26	179
Jones, Herman	Bus Driver	6.51	6.69	0.18	179
Jones-Henry, Patricia	Bus Assistant	5.57	6.88	1.31	179
Kielas, Mark	Bus Driver	6.19	6.40	0.21	179
Knox, Christopher	Bus Driver	5.10	6.55	1.45	179
Koll, Roger	Bus Driver	4.83	5.14	0.31	179
Krause, Carl	Bus Driver	6.63	6.37	-0.26	179
Laudahl, Daryl	Bus Driver	5.41	5.22	-0.19	179
Lithander, Carl	Bus Driver	8.00	7.61	-0.39	179
Maycroft, Randal	Bus Driver	5.60	5.40	-0.20	179
McClendon, Rosalee	Bus Assistant	2.90	1.82	-1.08	179
McGrail, Paul	Bus Driver	4.62	4.37	-0.25	179
Miller, Amy	Bus Driver	7.74	7.26	-0.48	179
Moren, James	Bus Driver	3.20	3.17	-0.03	179
Moriarty, Richard	Bus Driver	7.46	6.79	-0.67	179
Norton, John	Bus Driver	5.52	5.82	0.30	179
Ollhoff, Thomas	Bus Driver	6.40	5.37	-1.03	179
Olson, Rachel	Bus Driver	7.21	7.16	-0.05	179
Portillo, Victor	Bus Driver	5.25	5.73	0.48	179
Prestegard, Russell	Bus Driver	5.25	5.55	0.30	179
Roberts, David	Bus Driver	5.71	5.79	0.08	179
Roberts, Jon	Bus Driver	7.02	7.89	0.87	179
Romstad, Mikkell	Bus Driver	6.28	6.32	0.04	179
Shepard, Wade	Bus Driver	6.08	6.20	0.12	179

February 13, 2017

**CLASSIFIED PERSONNEL – CHANGES OF STATUS – TRANSPORTATION
EMPLOYEES (Continued)**

NAME	POSITION	Current Hours/day	Change	Increase or Decrease	Days/Year
Stanton Jr, Robert J	Bus Driver	7.30	6.80	-0.50	179
Storholm, Donald	Bus Driver	6.55	6.06	-0.49	179
Thompson, John	Bus Driver	6.50	6.39	-0.11	179
Terpstra, Gordon	Bus Driver	6.67	6.93	0.26	179
Velez, Miguel	Bus Driver	8.00	7.88	-0.12	179
Worman, Kevin	Bus Driver	3.90	4.07	0.17	179