

INDEPENDENT SCHOOL DISTRICT NO. 271  
Bloomington, Minnesota

**REQUEST FOR SCHOOL BOARD ACTION**

**DATE OF BOARD MEETING:** August 12, 2019  
**SUBJECT:** Personnel Actions  
**ORIGINATING DEPARTMENT:** Human Resources  
**APPROVAL OF ADMINISTRATOR:** Mary Burroughs, Executive Director of  
Human Resources

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**RESOLUTION FOR BOARD TO ADOPT:**

RESOLVED, that the School Board of Independent School District 271 approve the personnel actions as attached.

**RECOMMENDATION OF SUPERINTENDENT:**

Approve.

**BACKGROUND:**

Licensed Personnel – Resignations  
Leaves of Absence  
Employments  
Changes of Status  
Rescission of Proposal to Place Tenured  
Teacher on Partial Unrequested Leave of  
Absence  
Recall from Unrequested Leave  
of Absence

Administrative Personnel – Employment

Independent Personnel – Employment  
Changes of Status

Classified Personnel –Resignations  
Terminations  
Employments  
Changes of Status

August 12, 2019

**LICENSED PERSONNEL – RESIGNATIONS**

Full Name	Position	Building	Effective Date
Alden, Charley	ECSE Teacher	Southwood Center	June 26, 2019
Amos, John	EBD Teacher	Jefferson High	August 1, 2019
Garlock, Paul	Social Studies Teacher	Kennedy High	July 29, 2019
Gill, Katie	Kindergarten Teacher	Valley View Elementary	June 27, 2019
Jeffery, Stephannie	World Languages Teacher	Jefferson High	July 17, 2019
Keasling, Calvin	Elementary Principal	Hillcrest Community	July 22, 2019
King, Jennifer	Grade 4 Teacher	Normandale Hills Elementary	June 17, 2019
Lockwood, Lily	ESL Instructor	Metro South	July 12, 2019
Manderschied, Megan	ECSE Teacher	Southwood Center	June 17, 2019
Peterson, Marisa	ECSE Teacher	Southwood Center	August 1, 2019
Stankiewicz, Lisa	ECFE Child Educator	Pond Family Center	August 23, 2019
Wiessner, Julia	ESL Teacher	Westwood Elementary	June 24, 2019

**LICENSED PERSONNEL – LEAVES OF ABSENCE**

Full Name	Position	Building	Effective Date	Anticipated Return
Caruso, Cristin	Grade 4 Teacher (TOSA)	Westwood Elementary	August 26, 2019	August 25, 2020
Gramenz, Donald	Dean of Students (Interim Principal at Hillcrest Elementary)	Kennedy High	August 26, 2019	August 25, 2020

**LICENSED PERSONNEL – EMPLOYMENTS**

Full Name	Position	Building	FTE	Salary	Class	Step	Effective Date
Afonja, Cirissa	ECSE Teacher	Southwood Center	1.0	\$60,875	MA	7	August 26, 2019
Battaglia, Shannon	EL Teacher	Westwood Elementary	1.0	\$43,191	BA+20	1	August 26, 2019
Baumgartner, Joye	Early Childhood Screening Lead	Pond Family Center	0.92 6	\$60,448	BA+20	13	July 29, 2019
Benson, Paul	Orchestra Teacher	Kennedy High	0.8	\$39,560	BA+20	2	August 26, 2019
Boelke, Matthew	Social Studies Teacher	Kennedy High	1.0	\$44,661	MA	1	August 26, 2019

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**LICENSED PERSONNEL – EMPLOYMENTS (continued)**

<b>Full Name</b>	<b>Position</b>	<b>Building</b>	<b>FTE</b>	<b>Salary</b>	<b>Class</b>	<b>Step</b>	<b>Effective Date</b>
Dums, Julie	Social Worker	Valley View Elementary	0.8	\$53,568	MA+10	9	August 26, 2019
Dye, Andrea	Intervention Math Teacher	Olson Middle	0.6	\$36,792	BA+20	11	August 26, 2019
Fullerton, Jessica	EBD Teacher	Valley View Middle	1.0	\$45,411	MA+10	1	August 26, 2019
Helfinstine, Kari	Kindergarten Teacher	Valley View Elementary	1.0	\$61,320	BA+20	11	August 26, 2019
Hodgson, Jessica	FACS Teacher	Olson & Oak Grove Middle	1.0	\$54,353	MA+10	4	August 26, 2019
Janca, Jessica	EBD Teacher	Kennedy High	1.0	\$43,191	BA+20	1	August 26, 2019
Johnson, Kambria	SLD Teacher	Kennedy High	1.0	\$61,986	MA+30	5	August 26, 2019
Machi Conigliaro, Emily	Parent Educator	Pond Family Center	0.5	\$30,437	MA	7	August 26, 2019
Meuer, Morgan	EBD Teacher	Jefferson High	1.0	\$60,875	MA	7	August 26, 2019
Prentice, Carolyn	Reading Intervention Teacher	Valley View Elementary	0.6	\$33,744	MA+30	3	August 26, 2019
Sandell, Melody	Kindergarten Teacher	Valley View Elementary	1.0	\$43,191	BA+20	1	August 26, 2019
Schroeder, Melissa	Business Teacher	Kennedy High	1.0	\$60,875	MA	7	August 26, 2019
Smith, Julie	Licensed School Nurse	District Wide	1.0	\$65,279	BA+20	13	August 26, 2019
Sterrenberg, Kelsey	ECSE Teacher	Southwood Center	1.0	\$49,579	BA+10	4	August 26, 2019
Sudduth, Kimberly	FACS Teacher	Jefferson High	0.66 7	\$36,603	BA	8	August 26, 2019
Vaudreuil, Angela	Multi-Cat Teacher	Jefferson High	1.0	\$48,149	MA+10	2	August 26, 2019
Zehren, Jacob	SLD Teacher	Jefferson High	1.0	\$55,079	BA+20	7	August 26, 2019

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**LICENSED PERSONNEL - LONG CALL RESERVE - EMPLOYMENTS**

Full Name	Position	Building	FTE	Salary	Class	Step	Effective Date
Elgard, Ashley	Grade 2 Teacher	Washburn Elementary	1.0	\$45,790	BA+20	1	August 26, 2019
Kobold, Monica	Grade 5 Teacher	Poplar Bridge Elementary	1.0	\$40,579	BA	1	August 26, 2019
Kohn, Kaari	Grade 8 Language Arts Teacher	Valley View Middle	1.0	\$8,341	BA	1	August 26, 2019 (37 days)
McNealy, LaKendra	SLD Teacher	Kennedy High	1.0	\$80,385	MA+10	13	August 26, 2019
Mundis, Taylor	Grade 4 Teacher	Westwood Elementary	1.0	\$40,579	BA	1	August 26, 2019
Norris-Weber, Nancy	Early Learning Teacher	Valley View Elementary	1.0	\$64,485	BA+10	13	August 26, 2019
Palmer, David	Grade 4 Teacher	Westwood Elementary	1.0	\$44,661	MA	1	August 26, 2019

**LICENSED PERSONNEL – CHANGES OF STATUS**

Full Name	Position	Building	Action	Salary	Class	Step	Effective Date
Miller, Kari	Licensed School Nurse	Kennedy High	Move from Health Services Associate to Licensed School Nurse	\$43,020	BA	2	August 26, 2019
Wilcox, Alison	TOSA	Metro South	Increase in number of days from 197 to 230 days/year	\$53,654	MA	10	July 1, 2019

**RESCISSION OF PROPOSAL TO PLACE TENURED TEACHER ON PARTIAL UNREQUESTED LEAVE OF ABSENCE**

The Board took action on May 13, 2019 proposing to place the following tenured teacher for the 2019-20 school year on partial unrequested leave of absence. This action is to rescind the previous Board action and to negate the proposal to place tenured teacher on partial unrequested leave of absence for the 2019-20 school year.

Teacher

2019-20 Assignment

Boniface, Mary Ann

0.833 FTE French Teacher at Oak Grove, Olson & Valley View Middle Schools

August 12, 2019

**RECALL FROM UNREQUESTED LEAVE OF ABSENCE**

The Board took action on June 25, 2018 to place the following teachers on unrequested leave of absence for the 2018-19 school year. This action is to recall the following teachers and rescind the previous Board action and to negate the action to place the teachers on unrequested leave of absence for the 2019-20 school year.

<u>Teacher</u>	<u>2019-20 Assignment</u>
Jost, Suzanne	0.825 hours/day 203 days/year as ESL Instructor at Metro South ABE
Smith, Thomas	0.825 hours/day 203 days/year as ESL Instructor at Metro South ABE

**ADMINISTRATIVE PERSONNEL – EMPLOYMENT**

<b>Full Name</b>	<b>Position</b>	<b>Building</b>	<b>Action</b>	<b>Salary</b>	<b>Effective Date</b>
Gramenz, Don	Interim Principal	Hillcrest Community School	8 hours/day, 225 days/year	\$122,933	July 24, 2019

These positions are within Board-approved staffing allocation.

**INDEPENDENT PERSONNEL - EMPLOYMENT**

<b>Full Name</b>	<b>Position</b>	<b>Building</b>	<b>Action</b>	<b>Salary</b>	<b>Effective Date</b>
Cuautle Pliego, Samantha	Cultural Liaison	Education Services Center	8 hours/day 230 days/year	\$47,157.65	July 1, 2019

**INDEPENDENT PERSONNEL – CHANGES OF STATUS**

<b>Full Name</b>	<b>Position</b>	<b>Building</b>	<b>Action</b>	<b>Salary</b>	<b>Effective Date</b>
De la Cruz Ventura, Adriana	Instructional Assistant Paraprofessional	Kennedy High	End assignment and accept a Cultural Liaison position at Education Services Center, 8.0 hours/day, 230 days/year	\$46,809.60 (Prorated \$42,739.00)	August 26, 2019
Johnson, Cody	Technology Support Specialist	Transportation Center	End assignment and accept a Technology Support Specialist position at Education Services Center, 8.0 hours/day, 230 days/year	\$50,639.36 (Prorated \$45,807.36)	August 5, 2019

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**CLASSIFIED PERSONNEL – RESIGNATIONS**

<b>Full Name</b>	<b>Position</b>	<b>Building</b>	<b>Effective Date</b>
Bartosh, Heidi	Program Management Aide Paraprofessional	Olson Middle	July 16, 2019
DeGidio, Nancy	Food Service Helper	Washburn Elementary	July 31, 2019
Dikken, Joshua	Activities Assistant	Washburn Elementary	June 6, 2019
Doncavage, Evan	Activities Assistant	Oak Grove Elementary	September 12, 2018
Fisher, Robert	Technical Support Paraprofessional	Valley View Middle	August 1, 2019
Francois, Eugene	Bus Driver	Transportation Center	June 17, 2019
Greene, Bruce	Base Custodian	Valley View Middle	July 18, 2019
Hashmi, Syed	Technology Support Specialist	Educational Services Center	August 1, 2019
Hassan, Khadija	Activities Assistant	Poplar Bridge Elementary	August 16, 2019
Heckt, John	Program Management Aide Paraprofessional	Valley View Middle	August 1, 2019
Knutson, Michael	Activities Assistant	Westwood Elementary	August 16, 2019
Kuhl, Richard	Bus Driver	Transportation Center	August 2, 2019
Magiera, Loretta	Cook Manager Secondary	Jefferson High	September 27, 2019
Mudgett, Joyce	Program Management Aide Paraprofessional	Washburn Elementary	July 29, 2019
O'Harris, Kyle	Activities Assistant	Poplar Bridge Elementary	July 8, 2019
Pawek, Kimberly	Activities Assistant (this position only)	Washburn Elementary	June 6, 2019
Peery, Hayden	Program Management Aide Paraprofessional	Southwood Center	June 18, 2019
Rundquist, Janet	Technology Support Paraprofessional	Hillcrest Community	August 7, 2019
Sahid, Abdirahman	Technology Support Paraprofessional	Kennedy High	July 5, 2019
Sang, Jalisa	Activities Assistant	Washburn Elementary	June 6, 2019
Santiago-Toledano, Marshall	Intake/Enrollment Clerk	Southwood Center	July 9, 2019
Sartor, Megan	Administrative Clerk	Kennedy High	August 1, 2019
Schmitt, Laura	Food Prep Assistant	Kennedy High	September 3, 2019
Steffes, Jacob	Groundswoker	Jefferson High	August 13, 2019
Terry, Ellen	Activities Assistant	Washburn Elementary	August 16, 2019
Ward, Sherlon	Administrative Clerk	Oak Grove Elementary	July 30, 2019
Waters, Mallory	Activities Assistant	Poplar Bridge Elementary	August 16, 2019
Worobah, Alexander	Program Management Aide Paraprofessional	Jefferson High	August 22, 2019

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**CLASSIFIED PERSONNEL - TERMINATIONS**

<b>Full Name</b>	<b>Position</b>	<b>Building</b>	<b>Effective Date</b>
Herbold, Benjamin	Base Custodian	Kennedy High	July 26, 2019
Morales, Olivia	Activities Assistant	Valley View Middle	July 19, 2019
Westrud, Jessica	Program Management Aide Paraprofessional	Oak Grove Middle	June 6, 2019

**CLASSIFIED PERSONNEL – EMPLOYMENTS**

<b>Full Name</b>	<b>Position</b>	<b>Building</b>	<b>Action</b>	<b>Class</b>	<b>Step</b>	<b>Effective Date</b>
Ayaz, Brittany	Program Secretary	District Support Service/Transportation Center	8.0 hours/day, 262 days/year	IV	5	July 22, 2019
Fahrman, Melissa	Program Management Aide Paraprofessional	Washburn Elementary	6.1 hours/day, 180 days/year	III	6	August 29, 2019
Fine, Dale	Facility Assistant	Community Ed Activity Centers	3.8 hours/day, 262 days/year	I	1	July 26, 2019
Fischer, Jody	Program Management Aide Paraprofessional	Valley View Middle	6.2 hours/day, 180 days/year	III	6	August 29, 2019
Gryniewski, Heidi	Scheduling Secretary	Jefferson High	8.0 hours/day, 262 days/year	IV	6	August 15, 2019
Hodgson, Bill	Facility Assistant	Community Ed Activity Centers	3.8 hours/day, 262 days/year	I	1	July 26, 2019
Kostamo-Tapajna, Kaija	Program Management Aide Paraprofessional	Hillcrest Community	6.1 hours/day, 180 days/year	III	5	August 29, 2019
Missling, Pam	Facility Assistant	Community Ed Activity Centers	3.8 hours/day, 262 days/year	I	1	July 26, 2019
Olchefeski, Melissa	Health Service Associate, RN	Normandale Hills Elementary	7.0 hours/day, 184 days/year	V	6	August 26, 2019
Olson, Nichole	Student Monitor Paraprofessional	Olson Elementary	2.0 hours/day, 169 days/year	III	1	August 29, 2019
Perlick, Rachel	Tech Support Paraprofessional	Valley View Middle	6.2 hours/day, 180 days/year	III	6	August 29, 2019
Schroeder, Kaela	Health Service Associate	Valley View Elementary	7.0 hours/day, 184 days/year	V	6	August 26, 2019
Stickles, Jeff	Facility Assistant	Community Ed Activity Centers	3.8 hours/day, 262 days/year	I	1	July 26, 2019
Triplett, Daniel	Program Management Aide Paraprofessional	Pond ECSE	6.25 hours/day, 180 days/year	III	6	August 29, 2019
Whitefeather, Leah	Transportation Specialist	Transportation Center	8.0 hours/day, 262 days/year	V	6	July 15, 2019

These positions are within Board-approved staffing allocation.

August 12, 2019

**CLASSIFIED PERSONNEL - CHANGES OF STATUS**

<b>Full Name</b>	<b>Position</b>	<b>Building</b>	<b>Action</b>	<b>Class</b>	<b>Step</b>	<b>Effective Date</b>
Alford, Stephanie	Layoff	Pond ECSE	Recall from layoff to Program Management Aide Paraprofessional for 3.5 hours/day, 180 days/year	III	3	August 29, 2019
Barland, Sandra	Layoff	Southwood Center	Recall from layoff to Program Management Aide Paraprofessional at Indian Mounds ECSE for 6.25 hours/day, 180 days/year	III	10L	August 29, 2019
Bridigum, Gina	Health Service Associate	Kennedy High	Increase in hours from 5.5 to 8.0/day, 184 days/year and location change to Oak Grove Middle.	V	6	June 17, 2019
Doherty, Judy	Layoff Status	Oak Grove Elementary	End layoff status and forfeits recall rights. Accepts new position as Administrative Clerk at Southwood Center, 8 hours/day, 262 days/year	III	6	July 29, 2019
Helland, Nola	Layoff	Pond Family Center	Recall from layoff to Instructional Assistant/Family Center Paraprofessional for 6.4 hours/day, 179 days/year	III	5	August 26, 2019
Houts, Theresa	Administrative Clerk	Pond Family Center	Reduction in number of days worked per year from 191 to 186. 8.0 hours/day	III	10L	July 1, 2019
Hovey, Laura	Instructor Early Learners Academy	Westwood Elementary	Increase in number of days worked per year from 179 to 204, 8 hours/day	IV	4	July 8, 2019



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**CLASSIFIED PERSONNEL - CHANGES OF STATUS (continued)**

<b>Full Name</b>	<b>Position</b>	<b>Building</b>	<b>Action</b>	<b>Class</b>	<b>Step</b>	<b>Effective Date</b>
Johnson, Lyn	Layoff	Southwood Center	Recall from layoff for Program Management Aide Paraprofessional at Washburn ECSE for 6.25 hours/day, 180 days/year	III	10L	August 29, 2019
Junjak, Michelle	Districtwide Non-public Health Services Associate	Educational Services Center	End assignment and accepts Health Service Associate position at Oak Grove Elementary, 7 hours/day, 184 days/year	V	6	August 26, 2019
Lane, Canditinnett	Instructor Early Learners Academy	Poplar Bridge Elementary	Reduction in number of days worked per year from 204 to 200, 8 hours/day	IV	5	July 8, 2019
Lynn, John	Base Custodian	Poplar Bridge Elementary	End assignment and accept Base Custodian position at Kennedy, 8 hours/day, 262 days/year			
Mitchell, Lorena	Layoff	Southwood Center	Recall from layoff to Program Management Aide Paraprofessional for 4.95 hours/day, 180 days/year	III	6	August 29, 2019
Morton, Amanda	Instructor Early Learners Academy	Westwood Elementary	Increase in number of days worked per year from 200 to 206, 8 hours/day	IV	6	July 8, 2019
Murray, Heather	Office Support Clerk	Jefferson High	End assignment and accept promotion to Secretary Assistant Secondary Principal, 8.0 hours/day, 183 days/year	III	6	August 14, 2019
Mwambi, Lydia	Activities Assistant	Ridgeview Kids Safari	Reduction in hours from 3.0 to 1.14/day, 250 days/year	II	1	April 15, 2019
Oliver, June	Activities Assistant	Normandale Hills Kids Safari	Increase in number of days worked per year from 180 to 250. 1.75 hours/day	II	6	May 30, 2019

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**CLASSIFIED PERSONNEL - CHANGES OF STATUS (continued)**

<b>Full Name</b>	<b>Position</b>	<b>Building</b>	<b>Action</b>	<b>Class</b>	<b>Step</b>	<b>Effective Date</b>
Olson, Matthew	Layoff	Washburn Elementary	Gives up recall rights and accepts Program Management Aide at Olson Middle School for 6.2 hours/day, 180 days/year	III	4	August 29, 2019
Pasternacki, Laura	Layoff	Southwood Center	Recall from layoff to Program Management Aide Paraprofessional at Pond ECSE for 4.15 hours/day, 181 days/year	III	10L	August 29, 2019
Peterson, Annika	Program Management Aide Paraprofessional	Indian Mounds	Increase in hours from 6.1 hours/day to 6.2 hours/day and transfer to Olson Middle School	III	2	August 29, 2019
Plourde, Jennifer	Program Management Aide Paraprofessional	Pond ECSE	End Assignment and accepts Program Management Aide Paraprofessional at Southwood Center for 6.25 hours/day, 180 days/year	III	4	August 29, 2019
Putt, Jeanna	Early Learners Academy Instructor	Poplar Bridge Elementary	Increase in days worked per year from 196 to 199, 8 hours/day	IV	10L	July 8, 2019
Settergren, Mary	Health Service Associate	District Wide	Reduction in hours from 6.4 to 4.8/day, 155 days/year	V	6	August 26, 2019
Sherratt, Kathleen	Instructor Early Learners Academy	Hillcrest Community School	Reduction in number of days worked per year from 201 to 200, 8 hours/day	IV	10L	July 8, 2019
Theis, Connie	Scheduling Secretary	Jefferson High	End assignment and accept promotion to Lead Secretary at Jefferson High, 8.0 hours/day, 262 days/year	V	20L	August 19, 2019

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