

**MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 271
Bloomington, Minnesota**

June 25, 2018

- I. ROLL CALL Pursuant to due call and notice thereof, and there being a quorum present, the School Board of Independent School District 271, was called to order by Chair Dawn Steigauf at 7:00 p.m. on June 25, 2018, in the Arlene Bush Board Room at the Educational Services Center, 1350 West 106th Street, Bloomington, Minnesota.
- Members Present Dawn Steigauf, Chair; Nelly Korman, Vice Chair; Maureen Bartolotta, Clerk; Dick Bergstrom, Treasurer; Beth Beebe, Tom Bennett and Jim Sorum.
- Administration Present Les Fujitake, Eric Melbye, Rod Zivkovich, and Mary Burroughs.
- Attorney Present David Holman.
- II. PLEDGE OF ALLEGIANCE Recited.
- III. APPROVAL OF THE AGENDA Tom Bennett moved, Maureen Bartolotta seconded, to approve the agenda. Motion carried unanimously.
- IV. RECOGNITION OF STUDENTS/ STAFF/PUBLIC A moment of silence was observed in remembrance of students and staff lost during the 2017-2018 school year.
- V. PART A
1. *Board Business*
- Minutes
- Personnel Actions
- District Memberships 2018-2019
- MSHSL Membership 2018-2019
- a. Minutes of the Regular School Board Meeting held June 11, 2018.
- b. Licensed Personnel: Leave of Absence, Resignation, Employments, Change of Status, Rescission of Non-Renewal of Licensed Teachers. Independent Personnel: Employment, Change of Status. Administrative Personnel: Employments. Classified Personnel: Retirement, Resignations, Employments, Changes of Status, Clerical Reductions in Force, Paraprofessional Reductions in Force.
- c. RESOLVED, that the School Board of Independent School District 271 approves the following association memberships for the 2018-2019 school year: Minnesota School Boards Association, \$14,294.00 and Association of Metropolitan School Districts, \$11,591.00
- d. RESOLVED, that the Governing Board of Independent School District 271 (Board) County of Hennepin, State of Minnesota, delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League (League), and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes. FURTHER RESOLVED, that John F. Kennedy High School and Thomas Jefferson High School are authorized to renew membership in the League and authorizes participation in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, the Board adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the School District or as it appears on the League's website, as the minimum standards governing participation in said League-sponsored activities and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representative identified by the Board.

2. *Field Trip Approval* RESOLVED, that the School Board of Independent School District 271 approves the field trip per the attached list (on file).

3. *Grants*
IEL & Civics for Metro South ABE RESOLVED, that the School Board of Independent School District 271 accepts the Amended Integrated English Literacy (IEL) and Civics grant awarded by the Minnesota Department of Education. Metro South Adult Basic Education was awarded an additional \$99,947.87 for school year 2018-2019.

4. *Contracts/Agreements*
 - NWHSU/BCCA a. RESOLVED, that the School Board of Independent School District 271 approves the Income Contract with Northwestern Health Sciences University to provide instruction to the Bloomington Career and College Academy during the 2018-2019 academic year [Health & Wellness Explorations].
 - HTC Occupancy Renewals b. RESOLVED, that the School Board of Independent School District 271 approves the renewal of three Occupancy Agreements between the Board of Trustees of the Minnesota State Colleges and Universities on behalf of Hennepin Technical College and Independent School District 271. The Occupancy Agreements are effective from June 11, 2018 through July 12, 2018.
 - Parents in Community Action c. RESOLVED, that the School Board of Independent School District 271 approves Amendment No. 4 to the Letter of Agreement and License Agreement with Parents in Community Action, Inc. (PICA) originally approved by the Board on January 12, 2015.
 - A+ Driving School d. RESOLVED, that the School Board of Independent School District 271 approves renewing the Agreement with A+ Driving School to provide classroom and behind-the-wheel driving instruction to students in the Bloomington area. The term of the Agreement is from June 25, 2018 to December 31, 2019.
 - UMD Internship/ Clinical Experiences Volunteer Connection e. RESOLVED, that the School Board of Independent School District 271 approves the Memorandum of Understanding between University of Minnesota-Duluth (UMD) and Independent School District 271, Volunteer Connection, January 1, 2019-December 31, 2023.

4. *Finance*
 - Donations a. RESOLVED, that the School Board of Independent School District 271 accepts donations, as indicated in the background, in the amount of \$11,565.00.
 - Finance Reports b. Statement of Revenues and Statement of Expenditures for the month of May 2018.
 - Receipts/Disbursements c. Receipts and Disbursements for the month of May 2018.

Dick Bergstrom moved, Maureen Bartolotta seconded, to approve Part A items in accordance with all of the written material submitted to the School Board. Motion carried unanimously.

VI. PART B

Curriculum &
Instruction
Update

Assistant Superintendent Eric Melbye, Lead Curriculum and Instruction Specialist Dr. Jenna Mitchler, Elementary Curriculum Specialist Rachel Gens and District Q-Comp Coordinator Kelley Spiess updated the School Board on curriculum implementation and focuses. Presenters provided an overview of work from the past school year and a preview of work for the upcoming school year. 2017-2018 included a review of K-12 Math, K-12 Social Studies, 6-12 World Language, Early Learning Services and K-12 Physical Education. The presentation highlighted professional development provided for elementary Literacy, elementary Math and the new elementary Math curriculum, secondary Reading intervention, secondary World Language, and secondary Math. 2018-2019 plans include curriculum reviews for K-12 Visual Art, K-12 Music, K-5 Health and K-12 Physical Education and professional development to address K-5 and 6-12 Literacy, K-5 Math, K-5 and 6-12 Art and Music, 6-12 Physical Education.

Committed Fund
Balance Categories
2017-2018

Tom Bennett moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 approves the following Committed Fund Balance Categories for the 2017-2018 fiscal year: Wellness Dollars, Band Uniform and Instrument Replacement, Operating Referendum, Transportation, Transportation Building, Transportation Bus Purchases, Staff Development, Athletics and Activities, Q-Comp and Site Department Carry-Over Funds. Motion carried unanimously.

To conform to new Governmental Accounting Standard Board (GASB) Statement 54 and Policy 701.3, the School Board takes action to approve Committed Fund Balance Categories. The actual dollar amounts for each category will be presented to the School Board for approval after completion of the 2017-2018 fiscal year audit.

Adoption of Budgets
2018-2019

Tom Bennett moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves the proposed 2018-2019 revenue and expenditure budgets for all funds. Motion carried unanimously.

There are four major budget areas:

1. Capital and Deferred Maintenance:
Operating Capital, Health and Safety, Alternative Facilities (Deferred Maintenance), Capital Projects (Technology).
2. Debt Service
3. Insurance and Internal Services:
Self Insured Medical and Dental, OPEB Trust and Debt, Internal Service.
4. Operating Funds:
Food Services, Community Services, General Fund/Transportation.

The rationale and justification for the proposed budgets were discussed in detail at the June 11, 2018 School Board Meeting. Attached is a worksheet (on file) that reflects the total budget by fund.

Temporary Easement

Maureen Bartolotta moved, Nelly Korman seconded, that the School Board of Independent School District 271 approves the temporary easement agreement at Jefferson High School with the City of Bloomington. Motion carried unanimously.

Approval is required for the City of Bloomington to conduct a temporary easement for construction purposes at Jefferson High School. The property is identified as France Avenue Trail, Bloomington, MN, Parcel No. 5. The temporary construction easement valuation has been received from a Right of Way Specialist working with the City of Bloomington. The value calculation is listed as \$2,300 payable to the District.

Placement of Non-Probationary Community Education Teacher on Partial Unrequested Leave of Absence

Dick Bergstrom moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 adopts the following:

RESOLUTION TO PLACE ON PARTIAL UNREQUESTED LEAVE OF ABSENCE THE TEACHING CONTRACT OF A NON-PROBATIONARY COMMUNITY EDUCATION TEACHER

WHEREAS: The School Board of Independent School District No. 271, Bloomington, Minnesota, adopts a resolution to place Ms. Lily Lockwood, a non-probationary community education teacher in Independent School District No. 271, on partial unrequested leave of absence without pay or fringe benefits for 791.70 hours per year, while retaining 334.95 hours per year; and, THEREFORE BE IT RESOLVED by the School Board of Independent School District No. 271 as follows:

1. That Ms. Lily Lockwood, a non-probationary community education teacher, be and is hereby placed on partial unrequested leave of absence without pay or fringe benefits for 791.70 hours per year, while retaining 334.95 hours per year from a position as an ESL Instructor at Metro South ABE, effective at the end of the 2017-18 school year, June 30, 2018, pursuant to M.S. 122A.40 and the unrequested leave provisions as negotiated.
2. That the Clerk of the School Board shall issue written notice to be sent to said teacher regarding this placement of partial unrequested leave of absence and said notice shall be in essentially the following form.

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 271 held on June 25, 2018, a resolution was adopted by majority roll call vote of the full membership of the School Board, placing you on partial unrequested leave of absence as a teacher of Independent School District No. 271 effective at the end of the 2017-18 school year on June 30, 2018, pursuant to Minnesota Statute, Sec. 122A.40, of the current Master Agreement between the School District and the Exclusive Representative, without pay or fringe benefits.

A copy of the resolution duly adopted by the School Board is attached hereto for your information.

On roll call vote, all directors voted aye.

Placement of Non-Probationary Community Education Teacher on Unrequested Leave of Absence

Beth Beebe moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 approves separate resolutions to place the following non-probationary community education teachers on unrequested leave of absence: Elizabeth Cruz, Suzanne Jost and Thomas Smith:

RESOLUTION TO PLACE ON UNREQUESTED LEAVE OF ABSENCE THE TEACHING CONTRACT OF A NON-PROBATIONARY COMMUNITY EDUCATION TEACHER

WHEREAS: The School Board of Independent School District No. 271, Bloomington, Minnesota, adopts a resolution to place the above-named non-probationary community education teacher in Independent School District No. 271, on unrequested leave of absence; and,

THEREFORE BE IT RESOLVED by the School Board of Independent School District No. 271 as follows:

1. That the above named non-probationary community education teacher be and is hereby placed on unrequested leave of absence from a position as an ESL Instructor at Metro South ABE without pay or fringe benefits, effective at the end of the 2017-18 school year, June 30, 2018, pursuant to M.S. 122A.40 and the unrequested leave provisions as negotiated.
2. That the Clerk of the School Board shall issue written notice to be sent to said teacher regarding this placement of unrequested leave of absence and said notice shall be in essentially the following form.

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 271 held on June 25, 2018, a resolution was adopted by majority roll call vote of the full membership of the School Board, placing you on unrequested leave of absence as a teacher of Independent School District No. 271 effective at the end of the 2017-18 school year on June 30, 2018, pursuant to Minnesota Statute, Sec. 122A.40, of the current Master Agreement between the School District and the Exclusive Representative, without pay or fringe benefits.

A copy of the resolution duly adopted by the School Board is attached hereto for your information.

On roll call vote, all directors voted aye.

School/Board Member Ambassador Pairings 2018-2019

School/Board Member Ambassador pairings have been updated to reflect the changes for the 2018-2019 school year. This information will be posted on the District's website.

Superintendent Evaluation Summary 2017-2018

Jim Sorum, Chair of the Superintendent Evaluation Committee, reported that School Board of Independent School District 271 has completed its annual Superintendent evaluation for the 2017-2018 school year. This evaluation covered 6 performance standards and 25 leadership traits. The Superintendent has met or exceeded expectations in all areas reviewed, especially in the areas strategic planning, sound financial management, establishing and maintaining good relationships with agencies and

organizations outside of the District, and vision cards and other matrix measurements to determine our program performances. The School Board looks forward to the implementation of plans and programs to further close the opportunity gap and to the engagement of the whole community to further the mission of the school district.

School Board
Self-Evaluation
Summary
2017-2018

Chair Dawn Steigauf reported that the School Board completed a self-evaluation for the 2017-2018 school year. School Board members had the opportunity to evaluate their work in the areas of Governance, Operational Oversight, Policy, Superintendent Relations and Community Engagement. School Board members also had the opportunity to share comments on their work—what they felt they did well and to offer suggestions on how they can improve. Going forward, the School Board will work on items brought up in this self-evaluation process.

VII. BOARD MEMBER
REPORTS

School Board members reported on various meetings and activities. Dick Bergstrom reported on a District 917 Board meeting at which action was taken on employee contracts; he abstained as parameters exceeded what we have in the District. He highlighted the Metro South ABE/CHOICE graduation ceremony held at Olson Middle School. Maureen Bartolotta extended the invitation to participate in the Education Foundation of Bloomington Chip in for Schools golf tournament being held on July 25—golfing at Dwan followed by dinner at Minnesota Valley Country Club. Dawn Steigauf invited the School Board and the public to attend the *JumpStart2School* event being held on August 8 at Redemption Lutheran Church. Julie Campanelli, Learning Supports Specialist, is working with the City, faith communities, business sponsors and other organizations to participate in this event, which will provide free school supplies to Bloomington families and provide access to the Shoebus, immunizations, sports physicals and information on resources to help families. The event also includes a community dinner and a variety of activities for families and children.

VIII. SUPERINTENDENT'S
REPORT

Superintendent Les Fujitake reminded the School Board and the public that the next School Board meeting will be August 6.

Today, Les Fujitake and Rod Zivkovich met with the Chair and another officer of the TIES Executive Committee. An agreement was reached on the terms of the District's withdrawal as a member of TIES effective June 30, 2018. District Counsel requested that the TIES Executive Committee Chair confirm the withdrawal in writing; such documentation will be provided to the District by the end of the month.

Superintendent Fujitake thanked Chair Dawn Steigauf for her leadership as she completes her first six months as School Board Chair.

IX. OTHER

None.

X. ADJOURNMENT

There being no further business to come before the School Board, the meeting was adjourned at 7:51 p.m.

Maureen Bartolotta, Clerk