

**MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 271
Bloomington, Minnesota**

June 24, 2019

- I. ROLL CALL Pursuant to due call and notice thereof, and there being a quorum present, the School Board of Independent School District 271, was called to order by Chair Maureen Bartolotta at 7:00 p.m. on June 24, 2019, in the Arlene Bush Board Room at the Educational Services Center, 1350 West 106th Street, Bloomington, Minnesota.
- Members Present Maureen Bartolotta, Chair; Dick Bergstrom, Vice Chair; Tom Bennett, Clerk; Jim Sorum, Treasurer; Beth Beebe, Nelly Korman and Dawn Steigauf.
- Administration Present Les Fujitake, Eric Melbye, and Rod Zivkovich.
- Attorney Present David Holman.
- II. PLEDGE OF ALLEGIANCE Recited.
- III. APPROVAL OF THE AGENDA Dick Bergstrom moved, Beth Beebe seconded, to approve the agenda. Motion carried unanimously.
- IV. RECOGNITIONS No student or staff recognitions. No requests from the public.
- V. PART A
1. *Board Business*
- Minutes
- Personnel Actions
- District Memberships 2019-2020
- MSHSL Membership 2019-2020
- a. Minutes of the Regular School Board Meeting held June 10, 2019.
- b. Licensed Personnel: Leave of Absence, Resignation, Employments. Administrative Personnel: Change of Status. Classified Personnel: Termination, Resignations, Employments, Changes of Status.
- c. RESOLVED, that the School Board of Independent School District 271 approves the following association memberships for the 2019-2020 school year: Minnesota School Boards Association, \$14,592.00 and Association of Metropolitan School Districts, \$11,925.00.
- d. RESOLVED, that the Governing Board of Independent School District 271 (Board), County of Hennepin, State of Minnesota, delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League (League), and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes. FURTHER RESOLVED, that John F. Kennedy High School and Thomas Jefferson High School are authorized by the Board to renew membership in the League and authorizes participation in the approved interschool activities sponsored by said League and its various subdivisions. FURTHER RESOLVED, the Board adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the School District or as it appears on the League's website, as the minimum standards governing participation in said League-sponsored activities and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representative identified by the Board.

2. *Field Trips*

RESOLVED, that the School Board of Independent School District 271 approves field trips per the attached list (on file).

3. *Grants*

Positive Behavior Interventions & Supports (PBIS)

RESOLVED, that the School Board of Independent School District 271 accepts a grant totaling \$2,000 from Positive Behavior Interventions and Supports (PBIS) to Independent School District 271 for Westwood Elementary School.

4. *Contracts/Agreements*

HTC/PSEO
T2C

a. RESOLVED, that the School Board of Independent School District 271 approves the PSEO Income Contract with the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Hennepin Technical College, to provide services known as T2C to District students. The term of this agreement is from July 1 2019 through June 30, 2020.

NCC/BCCA
Criminal Justice/
Law Enforcement

b. RESOLVED, that the School Board of Independent School District 271 accepts the Income Contract with the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Normandale Community College, to provide Criminal Justice/Law Enforcement instruction at the Bloomington Career and College Academy The term of tis agreement is from July 1, 2019 through June 30, 2020.

HTC/PSEO/BCCA
Automotive/Transportation
Trades/Electrical Systems

c. RESOLVED, that the School Board of Independent School District 271 approves the PSEO Income Contract with the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Hennepin Technical College, to provide PSEO instruction for Automotive/Transportation Trades at Hennepin Technical College. The term of this contract is from September 3, 2019 through May 20, 2020.

HTC/PSEO/BCCA
Advanced Manufacturing

d. RESOLVED, that the School Board of Independent School District 271 approves the PSEO Income Contract with the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Hennepin Technical College, to provide Advanced Manufacturing instruction at the Bloomington Career and College Academy. The term of this contract is from September 3, 2019 through May 20, 2020, or until all obligations set forth in the contract have been satisfactorily fulfilled, whichever occurs first.

HTC/BCCA
Carpentry

e. RESOLVED, that the School Board of Independent School District 271 approves the Customized Training Income Contract with the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Hennepin Technical College, to provide Carpentry instruction at the Bloomington Career and College Academy. The term of this contract is from September 3, 2019 through November 22, 2019, or until all obligations set forth in the contract have been satisfactorily fulfilled, whichever occurs first.

HTC/BCCA
Cosmetology
Amendment

f. RESOLVED, that the School Board of Independent School District 271 approves the Customized Training Contract with the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Hennepin Technical College, to provide Cosmetology instruction at the Bloomington Career and College Academy. The term of this agreement is from September 3, 2019 through June 4, 2020.

HTC/PSEO/BCCA
Nursing Assistant/
Home Health Aide
Amendment

g. RESOLVED, that the School Board of Independent School District 271 approves the Income Contract Amendment between the Board of Trustees of the Minnesota State Colleges and Universities on behalf of Hennepin Technical College and Independent School District 271 for Nursing Assistant/Home Health Aide instruction at the Bloomington Career and College Academy. The term of the amended contract was in effect on March 11, 2019 through June 30, 2019.

HTC/PSEO/BCCA
Nursing Assistant/
Home Health Aide
Amendment

h. RESOLVED, that the School Board of Independent School District 271 approves the PSEO Income Contract with the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Hennepin Technical College, to provide Nursing Assistant/Home Health Aide instruction at the Bloomington Career and College Academy. The term of this contract is from September 1, 2019 through June 30, 2020.

HTC/PSEO/BCCA
Early Middle College

i. RESOLVED, that the School Board of Independent School District 271 approves the Customized Training Income Contract with the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Hennepin Technical College, to provide PSEO for Early Middle College (MC) instruction at the Bloomington Career and College Academy. The term of the contract is from August 1, 2019 through June 30, 2020, or until all obligations set forth in the contract have been satisfactorily fulfilled, whichever occurs first.

HTC/BCCA
Facilities Use

j. RESOLVED, that the School Board of Independent School District 271 approves the Facilities Use Agreement between the State of Minnesota acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Hennepin Technical College and Independent School District 271. The Facilities Use Agreement is effective from January 2, 2019 through June 30, 2020.

Children's Mental Health
Collaborative/Hennepin
County

k. RESOLVED, that the School Board of Independent School District 271 approves the Governance Agreement with the following parties: Hennepin County, Minneapolis School District, Anoka-Hennepin School District, Intermediate School District 287, Independent School District 271, and St. Anthony/New Brighton School District.

5. *Finance*
Donations

a. RESOLVED, that the School Board of Independent School District 271 accepts donations, as indicated in the background, in the amount of \$48,768.00.

Finance Reports

b. Statement of Revenues and Statement of Expenditures for the month of May 2019.

Receipts/Disbursements

c. Receipts and Disbursements for the month of May 2019.

Tom Bennett moved, Dick Bergstrom seconded, to approve Part A items in accordance with all of the written material submitted to the School Board. Motion carried unanimously.

VI. PART B

School Board
Election 2019

Beth Beebe moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves:

1. November 5, 2019, as the date for a School District General Election.
2. There will not be a School District Primary Election.
3. The terms and conditions for these elections attached (on file).

Motion carried unanimously.

The terms of three board members are expiring in 2019; therefore, an election to fill the expiring seats needs to be held. This resolution is part of process to hold such an election. The School Board previously rescinded its resolution to conduct a primary election for School Board elections, thereby establishing a no primary status, which is in effect until revoked by subsequent School Board action.

Filings will be accepted at the Educational Services Center, 1350 West 106th Street, Monday through Friday from 8:00 a.m. to 4:00 p.m. Filings open on Tuesday, July 30, 2019, and close on Tuesday, August 13, 2019 at 5:00 p.m. The filing fee is \$2.00.

Intermediate District 917
Long-Term Facility
Maintenance Budget
2020-2021

Dick Bergstrom moved, Dawn Steigauf seconded, that the School Board of Independent School District 271 approves Intermediate School District No. 917's Long-Term Facility Maintenance Program Budget and authorizes the inclusion of a proportionate share of those projects in the District's application for long-term facility maintenance revenue. Motion carried unanimously.

The School Board of Intermediate School District 917 has approved a long-term facility maintenance program budget for its facilities for the 2020-2021 school year in the amount of \$26,265.00. Member districts may include their proportionate share of the costs of the intermediate school district program in their long-term facility maintenance application, subject to the approval of the Commissioner of Education. Bloomington's portion for 2020-2021 is \$6,345.63.

Committed Fund
Balance Categories
2018-2019

Tom Bennett moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves the following Committed Fund Balance Categories for the 2018-2019 fiscal year: Wellness Dollars, Band Uniform and Instrument Replacement, Staff Development, Athletics and Activities, and Site Department Carry-Over Funds. Motion carried unanimously.

To conform to new Governmental Accounting Standard Board (GASB) Statement 54 and Policy 701.3, the School Board takes action to approve Committed Fund Balance Categories. The actual dollar amounts for each category will be presented to the School Board for approval after completion of the 2018-2019 fiscal year audit.

Adoption of Budgets
2019-2020

Dawn Steigauf moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves the proposed 2019-2020 revenue and expenditure budgets for all funds. Motion carried unanimously.

There are four major budget areas:

1. Capital and Deferred Maintenance:
Operating Capital, Health and Safety, Alternative Facilities (Deferred Maintenance),
Capital Projects (Technology)
2. Debt Service
3. Insurance and Internal Services:
Self-Insured Medical and Dental, OPEB Trust and Debt,
Internal Service
4. Operating Funds:
Food Services, Community Services, General Fund/Transportation

The rationale and justification for the proposed budgets were discussed in detail at the June 10, 2019 School Board Meeting.

Vendors & Rates
District Insurances
2019-2020
Workers' Comp/
Others

Beth Beebe moved, Tom Bennett seconded, that the School Board of Independent School District 271 approves the vendors and rates for District insurance for the 12-month period from July 1, 2019, to June 30, 2020, per the attached Memo (on file).

1. RAS/First Dakota Indemnity Company – Workers Compensation Insurance Policy
2. Kraus-Anderson Insurance – COMPTRON Workers Compensation Claims Management and Loss Prevention Program
3. Markel Insurance Company – Blanket Accident Policy - Special Risk for Registered Volunteer Workers
4. Travelers – Fiduciary Liability for Self-Funded Health Insurance Plan

FURTHER BE IT RESOLVED, that the School Board of Independent School District 271, per its organizational meeting of January 14, 2019, authorizes the Superintendent, or his designee, to execute documents within the authorized budget as appropriate to the daily operations of the school district. Motion carried unanimously.

On April 29, 2019, the Board approved a motion for vendors and rates for District group insurance. This is Part 2, which includes Workers Compensation (including Claims Management and Loss Prevention Program), Volunteer Workers/Blanket Accident, Fiduciary Liability, and ERISA Bond. The attached Memo (on file) provides the specifics of the recommended resolution, as well as significant background information.

School/Board Member
Ambassador Pairings
2019-2020

School/Board Member Ambassador pairings have been updated to reflect the changes for the 2019-2020 school year. This information will be posted on the District's website.

Superintendent
Evaluation Summary
2018-2019

Jim Sorum, Chair of the Superintendent Evaluation Committee, reported that the School Board of Independent School District 271 has completed its annual Superintendent evaluation for the 2018-2019 school year ending June 30, 2019.

Superintendent Evaluation was the subject of the closed session of the School Board on June 10, 2019. This evaluation covered six (6) performance standards and twenty-five (25) leadership traits. The Superintendent has met or exceeded expectations in all areas reviewed, especially in the areas of (1) strategic planning, (2) sound financial management, (3) vision cards and other matrix measurements to determine program performance, and (4) establishing and maintaining good relationships with agencies and organizations outside of the District. The School Board looks forward to the improvement of plans and programs to further close the opportunity/achievement gap, and to the engagement of the whole community to further the mission of the school district.

School Board
Self-Evaluation
Summary
2018-2019

Chair Maureen Bartolotta reported that the School Board completed a self-evaluation for the 2018-2019 school year. School Board members had the opportunity to evaluate their work in the areas of Governance, Operational Oversight, Policy, Superintendent Relations and Community Engagement. School Board members also had the opportunity to share comments on their work—what they felt they did well and to offer suggestions on how they can improve. Going forward, the School Board will work on items brought up in this self-evaluation process.

VII. BOARD MEMBER
REPORTS

School Board members reported on various meetings and activities. Dick Bergstrom highlighted graduations and expressed appreciation to students, staff, parents and volunteers who made these events special celebrations. Dawn Steigauf reported that the Board Community Engagement Committee (Dawn Steigauf, Maureen Bartolotta and Dick Bergstrom) hosted an information session on June 18 for potential school board candidates—filing opens July 30. Jim Sorum commented on the great partnerships as identified with contracts listed in Part A tonight—Hennepin Technical College and Normandale Community College—as students are taking classes offered through the Bloomington Career and College Academy. Beth Beebe highlighted graduations and open houses. Maureen Bartolotta extended the invitation to participate in the Education Foundation of Bloomington Chip in for Schools golf tournament being held on July 24—golfing at Dwan followed by dinner at Minnesota Valley Country Club; volunteers also are needed for this event.

VIII. SUPERINTENDENT'S
REPORT

Superintendent Les Fujitake thanked Assistant Superintendent Eric Melbye for his twelve years of service to the Bloomington Public Schools and wished him well in his new position in another school district.

IX. OTHER

None.

X. ADJOURNMENT

There being no further business to come before the School Board, the meeting was adjourned at 7:21 p.m.

Tom Bennett, Clerk