

**MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT 271  
Bloomington, Minnesota**

**May 29, 2018**

- I. ROLL CALL Pursuant to due call and notice thereof, and there being a quorum present, the School Board of Independent School District 271, was called to order by Vice Chair Nelly Korman at 7:00 p.m. on May 29, 2018, in the Arlene Bush Board Room at the Educational Services Center, 1350 West 106<sup>th</sup> Street, Bloomington, Minnesota.
- Members Present Nelly Korman, Vice Chair; Maureen Bartolotta, Clerk; Dick Bergstrom, Treasurer; Beth Beebe, Tom Bennett and Jim Sorum; Student School Board Representatives Ethan Skophammer and Jackson Domagala.
- Member Absent Dawn Steigauf, Chair.
- Administration Present Les Fujitake, Eric Melbye, Rod Zivkovich and Jennifer McIntyre.
- Attorney Present David Holman.
- II. PLEDGE OF ALLEGIANCE Recited.
- III. APPROVAL OF THE AGENDA Dick Bergstrom moved, Maureen Bartolotta seconded, to approve the agenda. Motion carried unanimously.
- IV. RECOGNITION OF STUDENTS/STAFF/PUBLIC
- VVE Shrek
- Student School Board Representatives Reports
- Valley View Elementary “SHREK” student actors, in their costumes, performed musical selections from the production held in April. The students were accompanied by Music Specialist Raymond Cannon who directed the play.
- Student School Board Representatives reported to the School Board on their respective school activities. Jackson Domagala reported on student participation in Boys and Girls State sponsored by the American Legion, Triple AAA award nominees, National Merit scholars named, Jefferson received the Minnesota Association of Secondary School Principals Association award for innovation and initiatives positively affecting school environment, four students earned perfect scores on the SAT, West Metro Art competition winners, and Prom-Red Carpet. Ethan Skophammer reported that the last day for seniors is tomorrow, at senior achievement night recognizing students for leadership, attendance and over \$1 million in scholarships were given out--an equivalent to 143 years of schooling. Ethan and Jackson thanked the School Board for the opportunity to serve as a student representative.
- Mr. Skophammer and Mr. Domagala reported on activities of the high school representatives of the Board Student Advisory Council (BSAC). Six meetings were held from October to May. A combined total of 5-8 students from Jefferson and Kennedy attended. Topics discussed included lunch menus, parking passes, food drive, personalized learning, and flexible learning. A focus this year was finding ways to unite Bloomington (the two high schools)—ideas discussed were a talent show and a dodgeball tournament. For a variety of reasons those events did not come together. BSAC plans for next year include monthly meetings.

Policy 202.1 establishes the role of School Board Student Representatives. The high school representatives of the BSAC establish the application process, a screening and selection process, and a timeline for the process of selecting student representatives to the School Board. High School juniors and seniors can apply; an applicant must be endorsed by their respective principal. In accordance with the policy, at a School Board meeting, the sitting Board Student Representatives, Ethan and Jackson, presented to the School Board the nominated applicants recommended by the BSAC to be their successors. The full School Board will vote to authorize the nominated students to be advisory, non-voting members of the School Board for the term of one school year. Student Board Representatives attend one meeting per month from September through May.

Tom Bennett moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves the following students as representatives to the School Board for the 2018-2019 school year: Jackson Domagala, Jefferson High School, grade 12; and Ally Starks, Kennedy High School, grade 11. Motion carried unanimously.

Tonight is the last meeting for this year's school Student Representatives to the School Board. Tom Bennett recognized both Ethan Skophammer and Jackson Domagala for their leadership with the BSAC and their participation at School Board meetings.

Public

Pat Hogan, Stand Up for Safety Coalition, addressed the School Board regarding his observance and his research indicating unsafe school bus driving/poor operations/higher accident rate by Durham, a division of Septran, and suggested that the District use the services a different bus company.

V. PART A

1. *Board Business*  
Minutes

Personnel Actions

- a. Minutes of the Regular School Board Meeting held May 14, 2018.
- b. Licensed Personnel: Resignations, Leaves of Absence, Employments, Changes of Status, Rescission of Non-Renewal of Probationary Teachers. Classified Personnel: Retirements, Resignations, Employments, Changes of Status.

2. *Field Trip Approval*

RESOLVED, that the School Board of Independent School District 271 approves field trips per the attached list (on file).

3. *Finance*  
Donations

Receipts/Disbursements

- a. RESOLVED, that the School Board of Independent School District 271 accepts donations, as indicated in the background, in the amount of \$13,023.30.
- b. Receipts and Disbursements for the month of April 2018.

Dick Bergstrom moved, Maureen Bartolotta seconded, to approve Part A items in accordance with all of the written material submitted to the School Board. Motion carried unanimously.

VI. PART B

Infinitec Agreement  
Maureen Bartolotta moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves the 2018-2019 Infinitec Agreement for Services. Motion carried unanimously.

Infinitec is an online staff development systems that allows access to training and development from any computer utilizing videos from other educational experts as well as customizing videos of our own. The Student Services department has worked with Infinitec since the 2012-2013 school year.

Policy Review  
The School Board Policy Committee includes Tom Bennett, Chair; Jim Sorum and Dick Bergstrom. The committee met on May 17, 2018, to consider policy revisions, deletions, or additions.

Policy 721  
Dick Bergstrom moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 approves the deletion of Policy 721, Business and Non-Instructional Operations. Motion carried unanimously.

Policy 721 will be deleted due to MSBA using number 721 for a policy on a different topic. New Policy 702.4, and its accompanying Regulation, establishes procedures for the outside sale of merchandise or services that were outlined in Policy and Regulation 721 and eliminates the section of Policy 721 that pertained to the sale of obsolete equipment and materials, which is covered by state law.

Policy 702.4  
Tom Bennett moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves new Policy 702.4, Sale of Merchandise and Services and Solicitations. Motion carried unanimously.

The purpose of Policy 702.4 is to provide for the establishment of regulations pertaining to the outside sale of merchandise and services and solicitations on school district premises. This new policy incorporates language from Policy 721, which is being deleted due to MSBA using number 721 for a policy on another topic. New Policy 702.4, and its accompanying regulation, eliminates the section of deleted Policy and Regulation 721 that pertained to the sale of obsolete equipment and materials, which is covered by state law.

Policy 503.1  
Jim Sorum moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 approves revised Policy 503.1, School Attendance Areas. Motion carried unanimously.

The purpose of Policy 503.1 is to ensure each operating school provides optimal educational opportunities for all students.

Policy 503.2  
Tom Bennett moved, Beth Beebe seconded, that the School Board of Independent School District 271 approves the deletion of Policy 503.2, Student Assignments/Transfers. Motion carried unanimously.

Policy 503.2 Student Assignments/Transfers will be deleted and incorporated into Policy 503.1, School Attendance Areas.

Policy 513 Dick Bergstrom moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 approves revised Policy 513, Student Promotion, Retention, and Program Design. Motion carried unanimously.

The purpose of Policy 513 is to provide guidance to professional staff, parents, and students regarding student promotion, retention and program design. This Policy was formerly entitled Student Promotion, Acceleration and Retention.

Policy 601.1 Beth Beebe moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 approves revised Policy 601.1, Graduation Requirements. Motion carried unanimously.

The purpose of Policy 601.1 is to ensure that the District shall proceed efficiently with the implementation of State and local graduation requirements, including the expectation that all students are career and college ready.

Policy 603 Tom Bennett moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 approves revised Policy 603, Curriculum Development. Motion carried unanimously.

The purpose of Policy 603 is to provide direction for continuous review and improvement of the District's curriculum. This is a mandatory policy according to the Minnesota School Boards Association. There is no accompanying regulation.

Policy 610 Maureen Bartolotta moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves revised Policy 610, Field Trips. Motion carried unanimously.

The purpose of Policy 610 is to provide guidelines for student trips and to identify the general process to be followed for review and approval of trip requests. This policy was formerly entitled Field Trips of School-Related Groups.

Policy 616 Dick Bergstrom moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 approves revised Policy 616, School District System Accountability. Motion carried unanimously.

The purpose of Policy 616 is to establish a system and process that promotes high academic achievement for all students and ensures community participation in decisions regarding the implementation of the Minnesota Academic Standards. This is a mandatory policy according to the Minnesota School Boards Association. An annual review of this policy is required.

Policy 620.1

Maureen Bartolotta moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves revised Policy 620.1, College Level Courses Grade Weighting. Motion carried unanimously.

The purpose of Policy 620.1 is to provide guidelines for grade weighting in the District.

Policy 903

Jim Sorum moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 approves revised Policy 903, Visitors to School District Buildings and Sites. Motion carried unanimously.

Recently, Administration discovered an oversight. Minnesota State Statute 124D.09 Post Secondary Enrollment Options Act states:  
*A school district must adopt a policy that provides a student enrolled in a course under this section with reasonable access during regular school hours to a computer and other technology resources that the student needs to complete coursework for a postsecondary enrollment course.*  
Revised Policy 903 addresses this mandate and changes the name of the policy from Notice to Visitors to Visitors to School District Buildings and Sites. The revised policy, and accompanying regulation, satisfy compliance with statute.

School Board Goals  
2018-2019

Dick Bergstrom moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 approves its Goals for the 2018-2019 school year. Motion carried unanimously.

At its May 21 retreat, the School Board discussed and agreed upon goals for the next school year.

Board's Role/Goal Statement:

- *Governance* - Update long-range facilities plan.
- *Operational Oversight* - Establish a School Board Dashboard.
- *Policy* - 20 policies to be reviewed and updated, if needed.
- *Community Engagement* - Strengthen the School Board Community Engagement Plan.
- *Superintendent Relations* - Collaborate with the Superintendent on strengthening the School Board Community Engagement Plan.

Superintendent Goals  
2018-2019

Tom Bennett moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 approves Superintendent Goals for the 2018-2019 school year. Motion carried unanimously.

At the May 21 retreat, the Board discussed goals for the 2018-2019 school year. As part of that process, the Board discussed Superintendent goals to align his work with that of the Board's to accomplish the Board Goals.

Superintendent's Role/Goal Statements:

- *Serve the School Board by helping them achieve their Goals*  
Propose update to the long-range facilities plan.
- *Bring to life the Strategic Plan Vision*  
Establish a School Board Dashboard.
- *Lead Operations*  
Progress toward Vision.  
Achieve milestone metrics.
- *Community Engagement*  
Collaborate with School Board on strengthening the Community Engagement Plan.
- *Regulations*  
Update Regulations to align with Policy updates.  
Draft new Regulations needed for new Policies.

VII. BOARD MEMBER REPORTS

School Board members reported on various meetings and activities. Jim Sorum highlighted the annual Bloomington Memorial Day parade and expressed appreciation to John Engebretson and the Kennedy band for their participation; Battle of the Books at which Normandale Hills won the Quiz Bowl, and senior achievement nights at the high schools at which student scholarships were awarded—Beyond the Yellow Ribbon provided scholarships for students entering the military. The Board Superintendent Evaluation Committee (Jim Sorum, Chair; Tom Bennett and Beth Beebe) will meet on June 6 at 4 pm. The committee will report to the full Board.

Jim Sorum moved, Tom Bennett seconded, to establish a Closed Session upon conclusion of the regular School Board meeting on June 11 for the purpose of Superintendent Evaluation 2017-2018. Motion carried unanimously.

Dick Bergstrom expressed appreciation to the School Board student representatives and the opportunity to see them grow into their positions and bring student voices to the Board. He also highlighted the Memorial Day parade and encouraged people to volunteer in the schools. Beth Beebe has been visiting schools and highlighted the Evening of Excellence noting that Ethan Skophammer received a scholarship.

VIII. SUPERINTENDENT'S REPORT

Superintendent Les Fujitake highlighted District activities. High school graduation ceremonies will be at 7 p.m. at the Minneapolis Convention Center. Jefferson graduation is Monday, June 4 and Kennedy graduation is Tuesday, June 5. The Metro South Adult Basic Education graduation is Thursday, June 14, at 7:30 pm at Olson Middle School. The last day of school for seniors is May 30. The last day for students in grades K-11 is June 7. The Superintendent thanked staff, students and parents for making 2017-2018 another great school and thanked the community for supporting the referendum that was held in November.

IX. OTHER

None.

X. ADJOURNMENT

There being no further business to come before the School Board, Tom Bennett moved, Dick Bergstrom seconded to adjourn the meeting. Motion carried unanimously. The meeting was adjourned at 8:15 p.m.

Maureen Bartolotta, Clerk