

**MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 271
Bloomington, Minnesota**

April 9, 2018

- I. ROLL CALL Pursuant to due call and notice thereof, and there being a quorum present, the School Board of Independent School District 271, was called to order by Chair Dawn Steigauf at 7:00 p.m. on April 9, 2018, in the Arlene Bush Board Room at the Educational Services Center, 1350 West 106th Street, Bloomington, Minnesota.
- Members Present Dawn Steigauf, Chair; Maureen Bartolotta, Clerk; Dick Bergstrom, Treasurer; Beth Beebe, Tom Bennett and Jim Sorum.
- Member Absent Nelly Korman, Vice Chair.
- Administration Present Les Fujitake, Eric Melbye, Andy Kubas, John Weisser, Mary Burroughs, Jennifer McIntyre, Tamra Sieve and Rod Zivkovich.
- Attorney Present David Holman.
- II. PLEDGE OF ALLEGIANCE Recited.
- III. APPROVAL OF THE AGENDA Dick Bergstrom moved, Maureen Bartolotta seconded, to approve the agenda. Motion carried unanimously.
- IV. RECOGNITION OF STUDENTS/STAFF/PUBLIC Jefferson High School will be presenting “Hello Dolly” April 26-29 with a performance for senior citizens on April 25. Jamie Schmidt, musical director for the play, invited the public to attend. Four student actors (Julia, Jillian, Nick and Jack) performed a choreographed musical selection from the production.
- JHS Play
- Friends The District is fortunate to have businesses and organizations support our learners and the community of Bloomington. In appreciation of these collaborations efforts, the School Board recognizes “Friends” of education. *American Family Insurance Dreams Foundation* partnered with the Education Foundation of Bloomington (EFB) to provide resources for classroom innovations in Bloomington Public Schools.
- Karyn Arazi, co-chair of the EFB Innovation Grants Committee, shared that in 2016 American Family Insurance Dreams Foundation granted the EFB \$27,000 to be used for small grants to individual staff members to fund an innovative project in their classroom. Over the past two grant cycles, the EFB added another \$25,000 so \$52,000 of innovative projects in classrooms were funded. Additionally, the District partnered with EFB in these grant cycles to add flexible furnishing to classrooms. John Weisser, Executive Director of Technology and Information Services, expressed appreciation for this collaboration.

Through a powerpoint presentation, Karyn Arazi highlighted a variety of projects supported through the innovation grant dollars. In recognition of the collaboration, special guests were honored—Jeff Voelkel, Community Investment Specialist for American Family Insurance Dreams Foundation and Dan Vandervieren, agency owner in Bloomington and a member of the EFB Board of Directors, and co-chair of the EFB Innovative Grants Committee. The two guests highlighted their work with communities and organizations such as the EFB, and subsequently the school district. They look forward to supporting the next round of innovation grants. The next round of EFB grant applications will be announced at the end of April with a June due date for implementation in the 2018-2019 school year.

Volunteer Recognition
Month Proclamation

Tom Bennett moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 adopts the attached proclamation (on file) declaring April 2018 as Volunteer Recognition Month in the Bloomington Public Schools. Motion carried unanimously.

Accepting the proclamation for Volunteer Connection Programs were Debbie Belfry, Coordinator; and for Metro South Adult Basic Education was Kellie McGowan, Director. Accompanied by Sue Martell, Placement Specialist; and Mary Jo Bayliss, Outreach and Volunteer Coordinator; Ms. Belfry and Ms. McGowan presented a powerpoint highlighting the various categories and numbers of volunteers and partners supporting all learners of the Bloomington Public Schools—early learning through adult basic education. The report included brief video pieces highlighting various staff and volunteers sharing their experiences and what being part of the volunteer programs means to them, as well as Westwood Principal Hugh Roberts emphasizing the value of all of our volunteers—programs and services, such as food service volunteers. A list of community partners was highlighted that included volunteers from 19 colleges and universities doing service learning in early childhood through high school.

Public

Jefferson students from classes of Mr. Carlson, Mr. Storlien and Ms. Dahl-Wyland attended the School Board meeting fulfilling a requirement of 12th grade government classes; observing a governmental meeting such as School Board, City Council, or court proceedings.

V. PART A

1. *Board Business*
Minutes

Personnel Actions

- a. Minutes of the Regular School Board Meeting held March 12, 2018.
- b. Licensed Personnel: Retirements, Resignations, Leaves of Absence, Employments, Changes of Status. Classified Personnel: Retirement, Resignations, Employments, Changes of Status, Transportation Quarterly Hour averaging.

2. *Field Trip Approval*

RESOLVED, that the School Board of Independent School District 271 approves the field trip per the attached list (on file).

3. *Grants/Agreements*

The Boston Foundation RESOLVED, that the School Board of Independent School District 271 accepts a grant totaling \$50,000 from The Boston Foundation to Independent School District 271 for senior scholarships at Kennedy High School.

4. *Contracts/Agreements*

Arvig Internet Service a. RESOLVED, that the School Board of Independent School District 271 approves the Network Services Agreement with Arvig for internet services. The term of the agreement is for three (3) years.

U of M Morris/
Student Teaching
MOU b. RESOLVED, that the School Board of Independent School District 271 approves a Memorandum of Understanding with the University of Minnesota-Morris. The memorandum will be in effect from July 1, 2018 to June 30, 2021.

5. *Finance*

Donations a. RESOLVED, that the School Board of Independent School District 271 accepts donations, as indicated in the background, in the amount of \$26,416.58.

Finance Reports b. Statement of Revenues and Statement of Expenditures for the month of February 2018.

Receipts/Disbursements c. Receipts and Disbursements for the month of February 2018.

Maureen Bartolotta moved, Tom Bennett seconded, to approve Part A items in accordance with all of the written material submitted to the School Board. Motion carried unanimously.

VI. PART B

Vanco Agreement/
Credit Card Payments

Dick Bergstrom moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 approves an agreement to have Vanco Payment Solutions provide credit card processing services for the District and authorizes Administration to enter into an agreement with Vanco to provide this service. Motion carried unanimously.

Vanco is the processor for Campus Payments, a credit card payment system through Infinite Campus, the District student information system. Processing fees will be absorbed by the District. The processing fee is 3.5%, plus \$0.35 per transaction.

Bid Award/
Pavement &
Improvements
OGMS & NH

Maureen Bartolotta moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 accepts the Park Construction Company, Minneapolis, MN bid of \$255,315 to rehabilitate pavement at Oak Grove Middle School and Normandale Hills Elementary School and approves the contract with Park Construction Company to accomplish this work. Motion carried unanimously.

This project is identified in our State and School Board approved Alternative Facilities Plan. Two bids were received. Funding for this project is from the Alternative Facilities Fund.

Bid Award/
Roof Replacement
KHS & NH

Tom Bennett moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 accepts the Thomas Finn Company, St. Paul, MN bid of \$867,548 to re-roof Kennedy High School and Normandale Hills Elementary School and approves the contract to accomplish this work. Motion carried unanimously.

This project is identified in our State and School Board approved Alternative Facilities Plan. Four bids were received. Funding for this project is from the Alternative Facilities Fund.

Bid Award/
Exterior Wall Repair
KHS & Pond

Beth Beebe moved, Tom Bennett seconded, that the School Board of Board of Independent School District 271 accepts the Western Specialty Contractors, Minneapolis, MN bid of \$529,000 to provide exterior wall repairs at Kennedy High School and Pond Center and approves the contract with Western Specialty Contractors to accomplish this work. Motion carried unanimously.

This project is identified in our State and School Board approved Alternative Facilities Plan. Five bids were received. Funding for this project is from the Alternative Facilities Fund.

Policy 423 (New)

Dick Bergstrom moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 approves new Policy 423, Staff-Student Relationships. Motion carried unanimously.

Presented by Mary Burroughs, Executive Director of Human Resources, the purpose of Policy 423 is to maintain an educational environment in which all students are treated with respect, and dignity, and to ensure that District staff provides students with appropriate guidance, understanding, and direction while maintaining a standard of professionalism and acting within accepted standards of conduct. This new policy follows Minnesota School Boards Association (MSBA) model policy modified to fit District procedures. It is not an MSBA mandatory policy. On March 22, 2018, the School Board Policy Committee reviewed Policy 423, Staff-Student Relationships, prepared and presented by Administration. No edits were made to the policy. There is no accompanying regulation.

Policy 518

Jim Sorum moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 approves revised Policy 518, Do Not Resuscitate/Do Not Intubate (DNR-DNI) Orders. Motion carried unanimously.

Presented by Jennifer McIntyre, Executive Director of Special Education, and Hannah Hatch, Supervisor of Health Services, Policy 518, Do Not Resuscitate/Do Not Intubate (DNR-DNI) Orders, was reviewed and updated as a part of our routine policy review process. This revised policy follows the MSBA model policy with some modification to align with Bloomington Public Schools language and recommended practice for health services procedures. In accordance with MSBA model policy, Independent School District 271 will no longer accept DNR/DNI orders. District health staff will continue to be available to assist in emergencies during school hours and staff will continue to provide emergency care as needed. The Board Policy Committee reviewed and approved this revised policy at its meeting on March 22, 2018. There is no accompanying regulation.

Policy 506

Tom Bennett moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves revised Policy 506, Student Discipline. Motion carried unanimously.

Presented by Assistant Superintendent Eric Melbye, the purpose of Policy 506, Student Discipline, is to ensure that students are aware of and comply with District expectations for student conduct. Such compliance will enhance the District's ability to maintain discipline and ensure that there is no interference with the education process. The District will take appropriate disciplinary action when students fail to adhere to the Code of Student Conduct established in Regulation 506. This policy is mandatory according to the Minnesota School Boards Association (MSBA). On March 22, 2018, the School Board Policy Committee reviewed draft revisions to Policy 506 Student Discipline, prepared and presented by Administration. The committee discussed the draft revisions and made no edits. The District's policy (and accompanying regulation) follows the MSBA model with some modification for Bloomington Public Schools.

Policy 543

Maureen Bartolotta moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves revised Policy 543, School Pick Up and Drop Off of Students. Motion carried unanimously.

Presented by Assistant Superintendent Eric Melbye, the purpose of Policy 543, Pick Up and Drop Off of Students, is to ensure students are safely and appropriately picked up or dropped off during the school day. This policy was formerly entitled In-School Student Security K-12. On March 22, 2018, the School Board Policy Committee reviewed draft revisions to the policy presented by Administration. No edits were made to the policy (or its accompanying regulation). This is not an MSBA mandatory policy.

VII. BOARD MEMBER REPORTS

School Board members reported on various meetings and activities. Dick Bergstrom attended the PTSA Council meeting—the district-wide food drive will be April 23-27, Rick Kaufman presented information on school safety, a PTSA Speaker Series event was held on April 7- Solveig Brown “All on One Plate.” Mr. Bergstrom reported on the Intermediate School District 917 superintendent search—two finalists will be interviewed on April 10. It is expected that the new Superintendent will begin July 1. Tom Bennett reported that the Board Policy Committee met March 22—four policies were brought for action tonight bringing the total number of policy actions to 18 for this school year. Another meeting of the committee is scheduled for May 17. The Board Student Advisory Committee, both middle and high school representatives, met tonight to discuss the district-wide food drive being held April 23-27. Representatives from VEAP and PTSA Council attended the meeting. The goal for this year is 70,000 lbs (combined food and cash), which would supply VEAP with one week of food for the community. He highlighted the upcoming Special Education Community Advisory Council Special Caring Awards event on April 10. Maureen Bartolotta highlighted the Education Foundation of Bloomington fundraiser—for a \$5.00 donation send a staff member a note of appreciation, which includes a “Scoops” ice cream coupon. Beth Beebe invited School Board members to attend the Westwood Health Fair being held on Thursday.

Dawn Steigauf attended the Normandale Hills PTA meeting— school carnival is May 4; as part of the Bloomington Advocacy Council visit to the Capitol, she visited with our legislators; she shared that April is Autism Awareness month and thanked staff who chose to work with our students.

VIII. SUPERINTENDENT'S REPORT

Superintendent Les Fujitake reported that sixty plus students from each of our two high schools have been invited as guests of honor at the Bloomington Senior Recognition Banquet on Monday, April 16, at the Minneapolis/St. Paul Airport Hilton. The students ranking in the top 10% of the class of 2018 will be honored for Academic Excellence along with students who were nominated and selected in the areas of Artistic Excellence, Curricular Excellence, Leadership, or Volunteerism. Thank you to our event sponsors: American Legion Earl C. Hill Post 550, Bloomington Community Foundation, Education Foundation of Bloomington, Mall of America, Richfield-Bloomington Credit Union, Jefferson High School PTA, Kennedy High School PTA, Sun Newspapers, and Minneapolis/St. Paul Airport Hilton.

City and District collaboration—Police Chief Potts and Superintendent Fujitake have been meeting with school district and city staff members to focus on strengthening school safety. The meeting participants include police and fire personnel, Rick Kaufman and others.

IX. OTHER

None.

X. ADJOURNMENT

There being no further business to come before the School Board, the meeting was adjourned at 8:12 p.m.

Maureen Bartolotta, Clerk